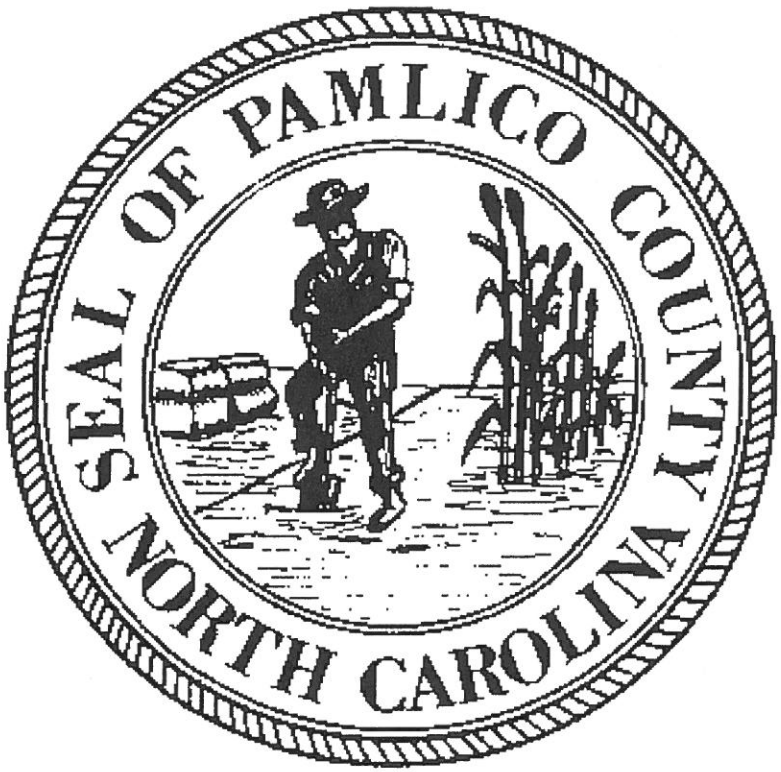
PAMLICO COUNTY, NC



SCHEDULE OF FEES
Fiscal Year 2013-2014

BUILDING INSPECTION FEE SCHEDULE

Permit Type	Residential	Commercial
Building	$40.00 + .12 Sq. Ft.	$.16 Sq. Ft.
Insulation	$40.00 + .04 Sq. Ft.	$.06 Sq. Ft.
Electrical	$ 40.00 + .06 Sq. Ft. Temporary Electric Pole $ 50.00 Electric to Pier 40.00 Electric LPP 40.00 Electric Service Change or New Electrical Installation to existing structures : 60 to 100 amp $50.00 200 amp 75.00 400 amp 100.00 500 amp 100.00	$ .10 Sq. Ft.
Plumbing	$40.00 .06 Sq Ft.	$40.00 08 Sq. Ft.
Mechanical	$40.00 06 Sq. Ft.	$40.00 08 Sq. Ft.
Single Wide Mobile Home	Development Permit $10.00 Set-Up (Building) 25.00 Electrical 30.00 Mechanical 30.00 Plumbing 30.00 Fema Fee 25.00 Total $150.00	
Double Wide Mobile Home	Development Permit $ 10.00 Set-up (Building) 50.00 Electrical 30.00 Mechanical 30.00 Plumbing 30.00 Fema Fee 25.00 Total $175.00	

	Fema Fee 25.00 Total $175.00	
Construction Trailers	Temporary $ 60.00 Electrical $ 40.00 $100.00	
Permits Required	Charge	
CAMA Minor Permits	$100.00	
Bulkhead/Jetty	$40.00 +.65 Lineal Ft.	
Piers, Walkways over Marsh, Boatlifts, Boat Ramps	$40.00 +.10 Sq Ft	
Signs	32 sq. ft. $50.00 Electric to signs $40.00	
Storage Tanks	Above or below $40.00	
Phone Booths	Including Electric $40.00	
Gas Dispensers	$40.00	
In Ground Swimming Pool	Electric $50.00	
Minimum Permit Fee for any Permit	$40.00	
Re-Inspection Fee Fire Inspection Fee Institutional/Educational/Mercantile Fire Inspection Level III	$40.00 $40.00 $75.00	

PLANNING BOARD

Planning Board	New subdivisions - $50.00 Per Lot

PARKS AND RECREATION DEPARTMENT

Program	Fee	Team	Monthly	Seasonally	Season
Girls Volleyball	$30.00			Yes	Fall
Youth Soccer	$30.00			Yes	Fall
Basketball	$35.00			Yes	Fall/Winter
Adult Basketball (with Trophies)	$450.00	yes		yes	Spring
Adult Basketball (w/o Trophies)	$350.00	yes		yes	Spring Summer
Co-Ed Softball	$350.00	Yes		Yes	Spring Summer
Hershey Track & Field	Free			yes	Summer
Adult Women Volleyball	$200.00				Fall

PAMLICO COUNTY TAX OFFICE

Copies	$ .25 (8.5 x 11 & 11x17)
Faxes	$ 1.00 per page
Map Copies	$ 1.00
Color Map Copies	$ 1.00
Personal Property Print Outs	$ 25.00

ENVIRONMENTAL HEALTH FEES

Description	Charge
Lead Investigation for confirmed case	No Charge
On-Site Waste Water Improvement Permits Residential/Single Family Duplex New Permits (up to two acres) Existing Systems Repairs Redesign (1 visit) Flow addition (2 visits)	 $ 200.00 $ 150.00 No Charge $200.00 $200.00
Commercial/Multi-Family Existing Repairs Redesign Flow Addition (New) Up to 1000 GPD 1000-2999 GPD Over 3000 GPD (NCDENR must approve) Non-Profit Organization up to 3000 GPD Non-Profit Organization over 3000 GPD (NCDENR must approve) Revisit Fee	 $300.00 No Charge $300.00 $300.00 $300.00 $600.00 $600.00 $150.00 $100.00 $50.00 $50.00
Authorization to Construct Residental/Commericial **	
Conventional (1 visit)	$100.00
(Includes polystyrene and chambered) Shallow (1 visit)	$100.00
Description	Charge
(Includes polystyrene and chambered) Mound (3 visits)	$150.00
LPP (2 visits)	$200.00
LPP and Mound (3 visits)	$200.00
Pressure Manifold (2 visits)	$150.00
Pressure Manifold Mound (3 visits)	$200.00

Maintenance entity operational permit (1 visit)	$80.00
** Repeat visit after initial denial for installer	State Certified
Installation Inspection	$100.00
Annual Septic Tank Installer (will include a annual class for installers)	No Longer Performed
Swimming Pools (Public)	
Annual Operations Permit Fee	$125.00
Additional Visits	$75.00
Plan Review	$175.00
Tattoo Parlors (by appointment)	
Permit (initial and annual)	$200.00
Per Artist	$100.00
Wells (per ordinance)	
New Well testing	$100.00
Site Approval (1 visit)/Installation (2 visits)	$200.00
Closure / Abandonment/ Irrigation	$100.00
Additional Visits	$50.00
Water Samples	
Bacteria	$50.00
Inorganic	$50.00
Pesticide	$70.00
Volatile Organic	$70.00
Petroleum	$80.00
Medically Indicated	No Charge
Food and Lodging	
Plan Review and Application Fee	$200.00

HEALTH DEPARTMENT

Patient Care	Medicaid rate plus 25%, Sliding Fee based on Income

SENIOR SERVICES FEES

Description	Fees
Security Deposit for all who use building	$50.00
Private, Non-Profit Organizations/Agencies comprised primarily of older adults	No Fee
Private for Profit Entities(must be sponsored by a county department)	$15.00 a hour
Class Reunions and Family Reunions (requests must be made by a senior citizen)	$100.00 at discretion of Director
Birthdays, Weddings and Anniversaries honoring a senior citizen	$30.00

REGISTER OF DEEDS

Acknowledgement	$3.00
Birth Certificate – certified copy	$10.00
Birth Certificate registration one year or more after birth	Birth to be registered in another County - $10.00 Papers prepared and registered in same county, with one certified copy - $20.00 Papers prepared in another County, with one certified copy - $10.00
Birth Record Amendment	$10.00
Copies	$.25 $.50 $3.00 $4.00
Certified for which no other provisions is made	$5.00 first page, $2.00 each additional
Uncertified	Reasonable Amount
Comparison of Copy for Certification	$5.00
Death Certificate – certified copy	$10.00
Death Record – amendment	$10.00
Instruments in General	$26.00 up to first 15 pages, $4.00 each additional page
Multiple Instruments	$10.00 each additional instrument
Vital Record Amendment	$10.00
For preparation of documents (does not include a certified copy)	$10.00 to county $24.00 to NC Vital Records $15.00 to NC Vital Records for expedited service
Recording first page up to 15 pages of a Deed Recording the first page up to 15 pages of a Deed of Trust	$26.00 (1st 15 pages); $4 each additional pages $56.00 (1st 15 pages); $4 each additional page
Maps and Plats	Issuing Certified Copy - $5.00 Recording each original or revised copy $21.00
Marriage License	Correcting Name with One Certified Copy - $10.00 Issuing Certified Copy - $10.00 Issuing Delayed Certificate, with one Certified Copy - $20.00 Issuing License - $60.00
Non-Standard Document Fee	$25.00 in addition to all other fees
Notary Public Qualification	$10.00

Certification (probate)	$5.00
Right-of-way plans	$21.00 first page, $5.00 each additional page
Uniform Commercial Code Fees – Standard and Non Standard Forms	IF Communicated in writing
Initial Financing Statement, correction statements, and all amendments, including terminations:	One Page or Two Pages - $38.00 Three to Ten Pages - $45.00 Over Ten Pages - $45.00 plus $2 per page over ten All Electronically Filed Statements - $30.00 per document regardless of pages (WE DO NOT E-RECORD) Termination Filed Concurrently with In Lieu Of Statement - $38.00 for both Request for Information - $30.00 per debtor if requested in writing Copies (pursuant to a request of information) - $2.00 per page

G.S. 165-11 provides that no fees may be charged for records furnished pursuant to a request by the Department of Military and Veterans Affairs in assisting persons to obtain any veterans benefits. G.S. 161-19(a) (1a) prohibits charging any fee for recording a record of satisfaction in connection with the cancellation of a deed of trust. Normal charge is $10.00

WATER DEPARTMENT

Water Usage Rate	$4.25/1,000 gallons (2 inch meters and less) $6.26/1,000 gallons (3 inch meters and up)
Fixed Facility Fee	Flat Rate Monthly Charge for ¾ inch meter - $15.00 Flat Rate Monthly Charge for 1 inch meter- $15.00 Flat Rate Monthly Charge for 2 inch Meter or greater- $40.00
Capital Reserve Fees	¾ inch and 1 inch Meters $500 each service for 1-8 services (360-7200 gpd) $ 1,500 each service for 9-20 $2,500 each service for 21-250 services (7201-90,000 gpd) $3,500 each service for 251 and greater services (90,001 and greater gpd) 2 inch meter - $ 10,425 3 inch meter - $ 20,850 4 inch meter - $ 50,040 6 inch meter - $ 91,740 8 inch meter - $ 145,950
Tap on Fees	¾ inch meter - $ 700 1" meter - $ 870 2" meter - $ 1,200 3" or greater – Cost plus 20%
Meter Charge	¾" $215.00 1" $260.00 2" $ 750.00 3" or greater – current cost
Returned Check or Draft	$25.00

Special Reading at customer request	$25.00
Deposit (non-owner)	$50.00
Account Activation Fee	$25.00
Reconnect Fee (non-payment) Service Fee	$25.00, additional $25.00 if after 5:00 pm
Meter Tampering	Triple the amount of losses/damages or $500.00 whichever is greater
Broken Lock Fee	Current cost
Broken Angle Stop	Current cost

BOARD OF ELECTIONS

Voter List, Full (diskette, cd)	$25.00
Voter List, Partial (diskette, cd)	Prorated
Copy	$0.25 per sheet
Label, Avery 5160	$0.25 per sheet
Notice of Candidacy Filling Fee	
Board of Education	$5.00
Soil and Water Conservation	$5.00
Municipal Board Member and Mayor	$5.00
County Commissioner	1% of Annual Salary
Sheriff	1% of Annual Salary
Clerk of Court	1% of Annual Salary
Register of Deeds	1% of Annual Salary
All State and Federal Offices	Reference NCGS 163-107

NOTE – The attached fees are a culmination of all fees charged by the County. It is our intent to keep this fee schedule as current as possible. However, this fee schedule is amended from time to time or new fees are created. In the event that a fee is not listed or the amount has changed, the Department Head or the Board of Commissioners, where applicable, will determine the amount of the fee.