

Pamlico County Parks and Recreation Volunteer Coaches Policy

The Pamlico County Parks and Recreation Department offers a wide variety of youth sports programs. With the number of participants in each sport, it becomes difficult to find coaches for each team. It is necessary to try to recruit parents of participants or other individuals in the community who have significant experience in playing or coaching a particular sport to coach.

Volunteers can be an instrumental factor in helping a program or team run efficiently. Some of the benefits to the Pamlico County Parks and Recreation Department utilizing volunteer coaches are:

1. Savings in staff cost.
2. Allows each team to have at least one coach.
3. More coaches per team allow each player to receive more individual attention.
4. More coaches per team help control the behavior of the individual players.

Individuals interested in volunteering to coach must:

1. Complete a volunteer registration form.
2. Attend the Pamlico County Parks and Recreation Department's Coaches Clinic.
3. Sign and adhere to the Coaches Code of Ethics.
4. Follow the rules and guidelines of the sport.
5. Follow the rules and guidelines set down by the Pamlico County Parks and Recreation Department.
6. Understand that the program is for the participants and not adults.
7. Act as mature adults and set good examples for the players and the program.

Should the behavior and/or attitude of a volunteer coach be contrary to the guidelines established by the Pamlico County Parks and Recreation Department or to the Coaches Code of Ethics, one or more of the following steps may be taken to alleviate the situation.

1. The behavior will be brought to and discussed with the coach/volunteer. The coach will have an opportunity to offer his/her point of view.
2. The coach/volunteer may be requested to remedy the situation.
3. The coach/volunteer may be requested to withdraw from coaching in the program for the season.
4. The coach/volunteer may be suspended from coaching for any sport in the upcoming year.
5. In the event of extreme repeated behavior, a Code of Conduct Review Committee may be formed to review the complaint.

It is the policy of the Pamlico County Parks and Recreation Department to offer a volunteer head coach/manager with some benefits. To receive the benefits, an individual must follow the guidelines in becoming a volunteer. Volunteers who are head coach/manager for an entire season are allowed to have the registration fee for the current sport he or she is coaching waived for his or her child.

Volunteer coaches can be great assets to a recreation program. This policy is designed to help individuals understand what is involved in volunteering and also the benefits of helping.

VOLUNTEER COACH REGISTRATION FORM

Name: _____
(First) (M.I.) (Last)

- Head Coach
- Assistant Coach

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Numbers: Day: _____ Evening: _____

Social Security Number: _____

Drivers License Number: _____ State: _____

Drivers License Expiration Date: _____

Program I would like to coach is _____ Year _____
_____ Year _____
_____ Year _____
_____ Year _____
_____ Year _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Do you use illegal drugs? Yes _____ No _____
2. Have you ever been convicted of a felony within the last 7 years (Conviction will not necessarily disqualify an applicant from becoming a volunteer)?
Yes _____ No _____
3. Have you ever been charged with neglect, abuse, assault, sexual assault or crimes involving violence or threats of violence?
Yes _____ No _____
4. Has your driver's license ever been suspended or revoked in any state?
Yes _____ No _____

VOLUNTEER AGREEMENT: (Please Read Before Signing)

I understand that:

- The information I have provided may be verified and I give permission to the Pamlico County Parks and Recreation Department to check a criminal and/or driver's license records, and to make inquiry of others concerning my suitability to act as a Pamlico County Parks and Recreation Department volunteer.
- In the course of volunteering for Pamlico County Parks and Recreation Department, I may be dealing with confidential information and I agree to keep said information in the strictest confidence.
- The relationship between Pamlico County Parks and Recreation Department and volunteers is an "at will" arrangement, and that it may be terminated at anytime without cause by either the volunteer or Pamlico County Parks and Recreation Department.
- I must follow the rules and guidelines set down by the Pamlico County Parks and Recreation Department.

I affirm that I have read the above and that the information I have given is true and complete.

Signature: _____ Date: _____