

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY JULY 20, 2009**

The Pamlico County Board of Commissioners met in regular session on Monday July 20, 2009 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar called for corrections, additions and/or deletions to the June 29, 2009 recessed session and the July 6, 2009 regular and closed session minutes. There being none on a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the June 29, 2009 recessed session and the July 6, 2009 regular and closed session meetings are hereby approved and the Chairman's signature is authorized thereon.

There were no additions and/or deletions to the agenda.

Chairman Paul Delamar called the public hearing regarding the ROAP (Rural Operating Assistance Program) open. Ms. Debbie Green and Ms. Deborah Jones were in attendance to answer questions and to give an overview of the program. They said there was a \$6,000 to \$7,000 increase of funds from last year. They are looking into the possibility of using the service to transport veterans to hospital for appointments and opening up more routes to businesses to allow for clients to shop. There were no citizens to speak. Chairman Paul Delamar declared the public hearing closed.

Chairman Paul Delamar recognized Ms. Akilah Ensley, Partnership Specialist for the US Census Bureau who came before the Board to present the advantages of community involvement in the census process. On a motion made by Commissioner Carl Ollison and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

RESOLUTION REGARDING 2010 CENSUS PARTNER

WHEREAS, an accurate census count is vital to our community and residents' well-being by helping planners determine where to locate schools, day-care centers, roads and public transportation, hospitals and other facilities, and is used to make decisions concerning business growth and housing needs;

WHEREAS, more than \$300 billion per year in federal and state funding is allocated to states and communities based on census data;

WHEREAS, census data ensure fair Congressional representation by determining how many seats each state will have in the U.S. House of Representatives as well as the redistricting of state legislatures, county and city councils, and voting districts;

WHEREAS, the 2010 Census creates jobs that stimulate economic growth and increase employment opportunities in our community;

WHEREAS, the information collected by the census is protected by law and remains confidential for 72 years;

NOW THEREFORE BE IT RESOLVED, that Pamlico County is committed to partnering with the U.S. Census Bureau to help ensure a full and accurate count in 2010.

Chairman Paul Delamar recognized Mr. Al Spruill who came before the Board representing the Voluntary Ag District Steering Committee. Mr. Spruill presented the final draft of the proposed Pamlico County Voluntary and Enhance Agricultural District Ordinance and requested to set a public hearing for Monday August 3, 2009.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the request for a public hearing on the proposed Pamlico County Voluntary and Enhance Agricultural District Ordinance on Monday August 3, 2009 at 7:00 p.m. is hereby approved.

There were no members of the public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

BE IT RESOLVED, the following tax releases and Reliefs are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Ropp, Sanford	2008	21648/13175	Septic Denial	\$ 63.21
	2008	21648/13176	Septic Denial	\$ 101.15
Sawyer, Bill	2008	16446/6303557	Appraisal Error	\$ 100.51

BE IT RESOLVED, the following are hereby authorized to sign any and all grant documents and project requisitions upon funding by the state regarding the 2009 CDBG Scattered Site Grant:

- **Paul Delamar, Chairman**
- **Tim Buck, County Manager**
- **Jayne Robb, County Planner, Economic Developer**
- **Mary Jane Westphal, Asst. Finance Officer**

BE IT RESOLVED, the contract with the Eastern Carolina Council of Government for the Senior Center Family Caregiver Support Program is hereby approved.

BE IT FURTHER RESOLVED, the Family Caregiver Support Grant for the program is for \$6,592 with no county match required.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Mr. Bob Kennel, Developer of Duck Creek Estates for the final \$2,000 installment for the water line extension approved in the August 20, 2001 minutes is hereby approved. Funds will come from the Water Department Water Line Extension Fund.

Mr. Al Gerard, Water Department Field Operations Manager, came before the Board requesting to add an additional position in the Water Department in the water plant. He presented a proposed organizational chart that he said would help to eliminate overtime for the plant operators without prior written approval or unless an emergency occurs. Also, the Senior Plant Operator will be reclassified as an exempt employee to eliminate overtime in that position. Mr. Gerard noted that the exception classification is contingent on the job description. Currently, the department has a meter reader position that he would like to change to a Field Tech position.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the following restructuring and salaries of the Water Department Field Employees is hereby approved.

- **Field Operations Manager** **\$46,500.00**
- **Senior Plant Operator** **\$40,000.00**
- **Plant Operator II** **\$30,000.00**
- **Plant Operator I** **\$23,500.00**
- **Field Tech II** **\$27,500.00**
- **Field Tech** **\$24,500.00**
- **Field Tech** **\$22,826.00**
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BE IT RESOLVED, this is a \$33,000 increase over the budgeted salaries. Funds are available.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Mr. Garry Cooper, Recreation Director for Aurora Body Shop to replace the engine in the Recreation Department Truck at the cost of \$3,115 is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request from County Manager Tim Buck, to contract with a consultant in the area of local government finance is hereby approved. Funds will come from the salaries budgeted for the Finance Officer.

- **Contract not to exceed \$45 per hour**
- **Total hours initially not to exceed 120 hours without further consultation with the Board**
- **Pay for travel at \$.505 per mile (IRS rate)**
- **Lodging**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following resolution was passed by majority vote. Commissioner Carl Ollison casted a dissenting vote.

BE IT RESOLVED, that Mr. Andrew Preston and Mr. Ken Bennett are hereby reappointed to the Western Bay River Board of Directors.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the proposed RFQ for Engineering Services for Pamlico County and permission to advertise once the final draft is complete is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, that Commissioner Christine Mele is hereby appointed to be the voting delegate at the 102nd Annual Conference of the North Carolina Association of County Commissioners.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the Board went into closed session in accordance with G.S. 143.318.11(a) 3 & 6 for client attorney privilege and a personnel issue.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the Board went back into open session.

Chairman Paul Delamar said the Board did take action in closed session regarding Bay Harbor and when all action has been completed the Board will release the closed session minutes. No action was taken on the personnel issue.

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the Board adjourned until Monday August 3, 2009 at 7:00 p.m.

Chairman

Clerk to the Board

