

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
TUESDAY SEPTEMBER 8, 2009**

The Pamlico County Board of Commissioners met in regular session on Tuesday September 8, 2009 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Kyle Dickerson, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Mr. Fred Fisher delivered the invocation and Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar asked if there were any additions and/or deletions to the August 17, 2009 regular and closed session minutes. There being none, on a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the August 17, 2009 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Jimmy Spain, the following addition and deletion to the agenda were unanimously approved.

BE IT RESOLVED, the request to delete the Recreation Department request to lease parking space is hereby approved.

BE IT FURTHER RESOLVED, the request to add the Elections Department HAVA Grant to the agenda is hereby approved.

Chairman Paul Delamar then recognized Mr. Gene Wooster who came before the Board on behalf of "Cease Fire" whose mission is to have MCAS Cherry Point cease and desist from further encroachment upon the public trust waters and traditional fishing and boating grounds surrounding BT-11 at Piney Island. He said these waters have been accessible to boaters for over fifty (50) years with little impact on bombing range operation. Mr. Wooster stated that "Cease Fire" intends to have MCAS honor the boundaries which they marked and

established when they placed day-markers across the entrance to Rattan Bay and along the surrounding shoreline. They further intend for MCAS to make application for the required permitting process to make said historical boundaries the official prohibited area to be shown on nautical charts and in the Code of Federal Regulations section 334.420.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, that a letter will be sent requesting the boundaries of the existing Military Bombing Ranges BT-9 and BT-11 remain as they are and no further loss of public fishing and boating grounds.

There were no members of the Public to speak during Public Comment Period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioners Christine Mele and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2009-2010	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0200 433220	BEER & WINE EXCISE TAX		24,325.00
10 0000 439900	GENERAL FUND – Fund Balance Approp	24,325.00	

Reason for Budget Revision: ; Recognize loss of revenue for 2/3 of Beer & Wine Tax to be retained by State of North Carolina per State Budget 2009-2010

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(R)= REVENUES (E)=EXPENDITURES FISCAL YEAR 2009-2010

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0400 438323	HEALTH PROMOTION	784.00	
10 4933 529000	DEPT SUPPLIES	534.00	
10 4933 537000	ADVERTISING	250.00	

Reason for Budget Revision: ; RECOGNIZE REVENUE FROM VENDORS AND ALLOW EXPENDITURES FOR ADVERTISING AND SUPPLIES NECESSARY FOR THE AGING EXPO

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(R)= REVENUES (E)=EXPENDITURES FISCAL YEAR 2009-2010

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0214 434950	ECC CAREGIVER	1104.00	
10 4946 519900	CONTRACTED SERVICES	904.00	
10 4946 529000	DEPT SUPPLIES	200.00	

Reason for Budget Revision: ; RECOGNIZE REVENUE RECEIVED FROM FCSP GRANT AND ALLOW EXPENDITURES FOR CONTRACTED SERVICES FOR 800 HOURS OF RESPITE CARE SERVICES AND DEPT SUPPLIES FOR THE FAMILY CAREGIVER SUPPORT PROGRAM

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES FISCAL YEAR 2009-2010

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0211 435515	BIOTERRORISM REVENUE	5699.00	
10 5111 519900	CONTRACTED SERVICES	5000.00	
105111 529000	DEPT SUPPLIES	300.00	
10 5111 535300	M & R AUTO	200.00	
105111 532001	POSTAGE	199.00	

Reason for Budget Revision: ; RECOGNIZE REVENUE FROM BIOTERRORISM 2ND ALLOCATION AND ALLOW EXPENDITURES FOR CONTRACTED SERVICES, DEPARTMENTAL SUPPLIES, M & R AUTO, AND POSTAGE.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2009-2010	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 0211 435000	HUMAN SERVICES GRANT	1000.00	
10 5120 531000	TRAVEL	400.00	
105120 529000	DEPT SUPPLIES	600.00	

Reason for Budget Revision: ; RECOGNIZE REVENUE RECEIVED FROM GRANT FROM THE NORTH CAROLINA PUBLIC HEALTH FOUNDATION AND ALLOW EXPENDITURES FOR TRAVEL AND SUPPLIES FOR THE DIABETES SELF MANAGEMENT EDUCATION PROGRAM

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2009-2010	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 5000 529005	SAFETY SUPPLIES & EQUIPMENT	500.00	
10 5000 529000	DEPT SUPPLIES		500.00

Reason for Budget Revision: ; REALLOCATION OF EXPENDITURES

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2009-2010	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 5373 519900	TECHNOLOGY-CONTRACTED SERVICES		500.00
10 5373 535200	TECHNOLOGY- M & R EQUIPMENT	500.00	

Reason for Budget Revision: ; REALLOCATION OF EXPENDITURES

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(R)= REVENUES (E)=EXPENDITURES

FISCAL YEAR 2009-2010

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
106120 535200	M & R EQUIPMENT	4000.00	
10 6120 529000	DEPT SUPPLIES		1000.00
106120 525100	AUTO SUPPLIES		2000.00
106120 535100	M & R GROUNDS		1000.00

Reason for Budget Revision: ; REALLOCATION OF EXPENDITURES

BE IT RESOLVED, the request for Emergency Manager David Spruill to use the Town of Bayboro’s garage bays as a distribution point for storm supplies is hereby approved.

BE IT RESOLVED, the request to schedule a public hearing on September 21, 2009 for the CDBG Community Revitalization Grant is hereby approved.

BE IT RESOLVED, the following resolution is hereby approved.

COUNTY OF PAMLICO

FINANCIAL MANAGEMENT RESOLUTION

2009 Talent Enhancement Demonstration Grant

WHEREAS, the County of Pamlico has received a 2009 Talent Enhancement Demonstration Grant in the amount of \$75,000; and

WHEREAS, the North Carolina Administrative Code Resolution (4 NCAC 19L) requires that the County of Pamlico designate a Grant Finance Officer, authorized individuals to execute grant requisitions, and a Depository for CDBG revenues.

NOW, THEREFORE, the County Commissioners of the County of Pamlico hereby resolves the following:

- (1) Tim Buck will serve as Grant Finance Officer and will be responsible for financial management of the 2009 TEDG program according to the requirements of 4 NCAC 19L.

- (2) First Citizens Bank of Bayboro, North Carolina is hereby designated as the official depository for revenues budgeted for the 2009 Talent Enhancement Demonstration Grant.
- (3) Paul Delamar, Chairman; Tim Buck, County Manager; Mary Jane Westphal, Assistant County Finance Officer; and Jayne Robb, County Planner/Economic Developer, are hereby designated as individuals certified to sign requisitions and grant documents for the 2009 Talent Enhancement Demonstration Grant funds.
- (4) That, Paul Delamar, Chairman, is hereby directed to sign the "Signatory Forms and Certifications" as the "Certifying Official" and return the forms along with all other materials as necessary to the respective agencies.

Resolved this 8th day of September 2009, at Bayboro, Pamlico County, North Carolina.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the request from David Spruill, Emergency Manager for low bidder Ronnie Ireland at the cost of \$8,600 to install 11 fire alarms, a control panel and 29 smoke detectors in the Courthouse is hereby approved. Funds are available in the Public Buildings Budget.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request for repair of air conditioning units servicing the Human Services Building is hereby approved.

BE IT FURTHER RESOLVED, the repair proposal from Dixon Services for \$3,000 include the repair of five (5) units at \$600.00 each is hereby approved.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Tax Administrator Kathy Tyndall to submit certain delinquent tax accounts to the County Attorney to begin the foreclosure process is hereby approved.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the request from the Pamlico County Board of Elections to apply for a grant in the amount of \$18,195.40 to make all ten (10) polling places 100% accessible and ADA compliant is hereby approved.

There being no further business on a motion made by Commissioner Jimmy Spain and seconded by Commissioner Roy Brinson, the Board adjourned until Monday September 21, 2009 at 7:00 p.m.

Chairman

Clerk to the Board