

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY DECEMBER 15, 2008**

The Pamlico County Board of Commissioners met in regular session on Monday December 15, 2008 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order.

Chairman Paul Delamar called for corrections and/or deletions to the regular and closed session minutes December 1, 2008 and recessed session of the December 8, 2008 meeting. There being none on a motion made by Commissioner Roy Brinson and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the December 1, 2008 meeting and December 8, 2008 recess session are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar informed Board Members that a request had been made to unseal the closed session minutes of the December 1, 2008 meeting.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Carl Ollison, the Board unanimously agreed to unseal the following closed session minutes.

**UNSEALED
CLOSED SESSSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY DECEMBER 1, 2008**

The Pamlico County Board of Commissioners met in closed session on Monday December 1, 2008 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Kyle Dickerson, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Attorney Kyle Dickerson stated that he was not sure if there was any recourse for the County if a bond was allowed to expire. He or County Attorney Hicks would render an opinion of the Dawson Creek Phase I Section II bond by December 2, 2008.

If there is no additional recourse after the expiration date on the bond, Attorney Dickerson recommended the following:

- Have Coastal Marketing provide an extension before the expiration date on the bond.

Or

- Call the bond before the expiration date.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. County Attorney Jim Hicks requested a closed session at the end of the meeting regarding the Shareheart Litigation.

A motion was made by Commissioner Carl Ollison and Commissioner Roy Brinson, the Board agreed to add a closed session regarding the Shareheart Litigation to the end of the meeting.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the following resolutions were unanimously approved.

BE IT RESOLVED, that Mr. Harvey Daniels is hereby reappointed to the ABC Board.

BE IT RESOLVED, that Mr. Bill Ellers is hereby reappointed to the Health Board.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUE (E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211-435152 (R)	General Fund-Rest. State-Health-Women's Prev. Health	\$1,278	
105164-523900 (E)	General Fund-Women' Prev. Health-Medical Supplies	1,278	

Reason for Budget Revision:

This budget amendment is requested by the Interim Health Director to recognize additional funds received from the Division of Public Health for the Family Planning Program.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUES (E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104930-532000 (E)	General Fund-Senior Center-Telephone		\$150
104930-533000 (E)	-Electrical		150
104930-537000 (E)	-Advertising	\$300	

Reason for Budget Revision:

This budget amendment is requested by the Senior Services Director to transfer funds so all line items are balanced and budgets spent where needed. Funds are available to transfer.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=Revenue (E)=Expenditure FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	\$ AMOUNT (+) INCREASED	\$ AMOUNT (-) DECREASED
105820-532000 (E)	General Fund-Veteran's Service-Telephone		\$373
105820-549904 (E)	-Veteran's Parade	\$373	
105820-531000 (E)	-Travel		100
105820-529000 (E)	-Departmental Supplies	100	

Reason for Budget Revision:

This budget amendment represents the request by the Veterans Service Officer for a transfer of funds. This transfer is to cover the cost of the Veterans Luncheon and the rental and custodian fee for the use of the Fred A. Anderson Elementary School Cafeteria. Telephone funds are not needed in the Veteran's Service Office since the telephone system is in the Department of Social Services (DSS) budget. Also, an additional transfer of \$100 is needed to have funds available for the new Veterans Service Officer to purchase departmental supplies.

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(R)=REVENUE (E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211-435155 (R)	General Fund-Rest. State Health-Comp. Breast	\$1,484	
105159-531000 (E)	General Fund-Breast/Cervical Cancer-Travel	400	
105159-533000 (E)	-Electrical	784	
105159-532100 (E)	-Postage	300	

Reason for Budget Revision:

This budget amendment is requested by the Interim Health Director. These are additional funds received from the Division of Public Health. The County's FY08-09 budget reflects \$10,350 in the Breast and Cervical Cancer Program. However, the State has sent an additional \$1,484 for this program. This budget amendment allocated these additional revenues to proper expenditure accounts.

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(R)=REVENUE (E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211-435515 (R)	General Fund-Restricted-State-Health-Bioterrorism	\$8,162	
105111-512100 (E)	General Fund-Health Dept.-Salaries & Wages	3,000	
105111-518100 (E)	-FICA Expense	186	
105111-518101 (E)	-Medicare Expense	44	
105111-518200 (E)	-Retirement Expense	149	
105111-518210 (E)	-401K Employer Contribution	90	
105111-518300 (E)	-Group Insurance	1,296	
105111-529000 (E)	-Department Supplies	500	
105111-533000 (E)	-Electrical	400	
105111-555000 (E)	-Capital Outlay	2,497	

Reason for Budget Revision:

The FY08-09 Budget shows \$21,786 in expected bioterrorism revenues. The County actually received \$29,948. These accounts will be increased in the budget so an allocation of current employee time in these salary/fringe benefit accounts will be supported by a properly budgeted expenditure amount. The Capital Outlay amount will be used to purchase several computers with printers for the Division.

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(R)=REVENUE (E)=EXPENDITURES FISCAL YEAR 2008-2009

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211-435510 (R)	General Fund-Rest. State Health-Aid to Counties	\$48,000	
105110-537000 (E)	-Health Dept.-Advertising	2,000	
105110-533000 (E)	-Electrical	4,000	
105110-532000 (E)	-Telephone	2,000	
105110-532001 (E)	-Postage	1,500	
105110-519900 (E)	-Contracted Services	38,500	

Reason for Budget Revision:

This budget amendment is requested by the Interim Health Director to recognize additional Aid to Counties funds received for this fiscal year. Part of these funds, \$24,000 of the Contracted Services amount, will be the State's contribution for the Interim Health Director.

Name	Year	Tax/Ticket	Reason	Amount
Food Lion	2008	16746/5078	Wrong value on equipment	\$ 235.96
Carmen, Melvin	2008	914150	SCE Eligible	\$ 81.32
Champion, Gaither	2008	23008/2958	Listing Correction	\$ 713.15
Ireland, Jackie	2008	2674500/7437	Boat not in Bayboro	\$ 1.84

Finance Officer Jim Philyaw requested the Board consider adopting the new IRS rate for travel from 58.5 cents per mile to 55.0 cents per miles.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the following resolution was passed by majority votes. Commissioners Ann Holton, Christine Mele and Paul Delamar cast dissenting votes.

BE IT RESOLVED, the new mileage rate for Pamlico County effective January 1, 2009 is 50.0 cents per mile.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the following Senior Citizen Exemption is hereby approved.

TP# 164500 John R. Baldree SCE Exemption \$24,395

The Board then turned their attention to the Correspondence Agenda.

The Pamlico County Health Department Fee Schedule for 2008-2009 was brought before the Board. Board Members discussed tabling the request until the Interim Health Director could review the fee schedule.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the following resolution was passed by majority vote. Commissioner Paul Delamar cast a dissenting vote.

BE IT RESOLVED, the Pamlico County Health Department Fee Schedule for 2008-2009 is hereby tabled for two (2) weeks.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the following resolution was unanimously approved.

BE IT RESOLVED, the revised six mile insurance district maps for Florence/ Whortonsville Fire Department and Triangle Fire Department respectively are hereby approved.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request to replace the columns and repaint any existing wood surfaces on the Administration Building is hereby approved.

BE IT FURTHER RESOLVED, that the lowest responsible bidder Harrison Construction at \$9,890 is hereby approved.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the following four (4) appointments for the Home Community Advisory Committee are hereby approved.

- **Ms. Tove Arnfast**
- **Ms. Patricia Horstman**
- **Mr. James L. Ransom**
- **Ms. Lucille Rice**

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the Board unanimously agreed **to table** the Recreation Advisory Committee appointment for two (2) weeks.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Kenny Heath, the Board unanimously agreed **to table** the Fire Commission appointment for two (2) weeks.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, that Mr. Cliff Braly is hereby appointed to the Engineer position on the Pamlico County Health Board replacing Mr. Skye Wiseman.

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Ann Holton, the Board went into closed session in accordance with G. S. 143.318.11(a) 3 client attorney privilege to discuss the Shareheart litigation.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the Board went back into open session.

No action was taken in closed session.

There being no further business on a motion made by Commissioner Christine Mele and seconded by Commissioner Jimmy Spain, the Board adjourned until Monday January 5, 2009 at 7:00 p.m.

Chairman

Clerk to the Board