

**RECESSED SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY JUNE 29, 2010**

The Pamlico County Board of Commissioners met in recessed session in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with the exception of Commissioner Roy Brinson. Also present were County Manager Tim Buck, Finance Officer Mary Jane Westphal and Deputy Clerk to the Board Anita G. Owens.

Chairman Paul Delamar called the meeting to order.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, that the 2010-2011 Salary Schedule is hereby approved and attached herein.

**2010 - 2011
GRADES WITH MIN-MID-MAX**

GRADE	HIRE	After Probation MIN	MID	MAX
51	16,666	17,666	24,520	31,374
52	17,166	18,196	25,255	32,314
53	17,681	18,742	26,012	33,282
54	18,211	19,304	26,793	34,282
55	18,758	19,883	27,596	35,309
56	19,321	20,480	28,248	36,015
57	19,900	21,094	28,915	36,735
58	23,778	25,205	29,599	37,470
59	21,112	22,379	30,300	38,220
60	21,534	22,826	31,486	40,145
61	21,966	23,284	32,316	41,347

62	22,405	23,749	32,962	42,174
63	22,853	24,224	33,621	43,018
64	23,311	24,710	34,295	43,879
65	24,392	25,856	35,886	45,916
66	25,611	27,148	37,679	48,209
67	26,893	28,507	39,566	50,624
68	28,238	29,932	41,544	53,155
69	29,649	31,428	43,621	55,814
70	31,132	33,000	44,773	56,546
71	32,690	34,651	48,094	61,536
72	34,325	36,385	50,500	64,614
73	36,041	38,203	53,024	67,844
74	37,845	40,116	55,677	71,238
75	45,999	48,759	58,365	74,609
76	41,724	44,227	61,385	78,542
77	43,809	46,438	64,453	82,467
78	55,199	58,511	67,674	86,588
79	48,299	51,197	71,057	90,917
80	50,715	53,758	74,612	95,466
81	N/A	54,285	77,262	100,239

On a motion made by Commissioner Jimmy Spain and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, that the rescheduling of the Monday, July 5, 2010 Commissioner's Meeting to Tuesday, July 6, 2010 at 7:00 p.m. due to the July 4th holiday is hereby approved.

Board members discussed the issue that, in the event of a hurricane, the County would potentially lose Federal funding if debris removal contracts were not in place. There was consensus among the Board for renewal of the contract for debris removal. The current contract ends June 30, 2010 and hurricane season is currently open. Board members discussed whether the County should renew the current contract or bid out and wait for the bid process to be completed. Board members directed County Manager Tim Buck to bring this issue to the July 6, 2010 Board meeting.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the Budget Amendments for FY 2009-2010 are hereby approved and attached herein.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES FISCAL YEAR 2009-2010

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104180 555000	Capital Outlay	\$1,270.00	
105180 529000	Departmental Supplies		\$1,270.00

Reason for Budget Revision: To transfer funds due to purchase of item over \$500

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100400 438306	Home Delivered Meals	\$1,312.00	
104934 525100	Auto Supplies	\$385.00	
104934 531000	Travel	\$278.00	
104934 532000	Telephone	\$50.00	
104934 533000	Electricity	\$563.00	
104934 533001	Water & Sewer	\$36.00	

Reason for Budget Revision: To increase expenditure line items in the Nutrition budget due to increased revenues in the Home Delivered Meals revenue line.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104942 519000	Prof. Services	\$170.00	
104942 522000	Food	\$8.00	
104942 523100	Spec. Prgm. Mat.	\$10,289.00	

104942	517000	Per Diem	\$400.00
104942	526000	Office Supplies	\$109.00
104942	529000	Dept. Supplies	\$233.00
100214	435204	Medicaid Supplies	\$9,725.00

Reason for Budget Revision: To move funds to balance year-end budgets. Medicaid supply revenues are projected due to unpaid submissions and deposits.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104937 529000	Dept. Supplies	\$65.00	
104937 558000	CDBG Rehab		\$65.00

Reason for Budget Revision: To move funds to balance year-end budgets.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104946 519900	Contract Services		\$709.00
104946 529000	Dept. Supplies	\$709.00	

Reason for Budget Revision: To purchase incontinence supplies for FCSP clients

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100212 435552	Operation Fan	\$140.00	
105310 529903	Operation Fan	\$140.00	

Reason for Budget Revision: Received additional Revenue from Eastern Carolina Council for Operation Fan.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100212 435481	Progress Energy	\$830.00	
105491 500000	Progress Energy	\$830.00	

Reason for Budget Revision: Received additional Revenue from Eastern Carolina Council for Operation Fan.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
105110 517000	Per Diem		\$838.23
105110 525100	Fuel	\$838.23	

Reason for Budget Revision: To cover mileage and the over expenditure of \$118.23.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100180 434710	Scrap Tire Disposal Tax	\$4,067.00	
104721 519960	Scrap Tire Distribution	\$4,067.00	

Reason for Budget Revision: To recognize extra scrap tire tax paid to CRSWMA.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
105835 500000	Expenditure	\$2,633.00	
105833 532001	Postage		\$133.00
105830 549000	Dues		\$150.00
105830 531000	Travel		\$750.00
105830 539000	Other Services		\$1,600.00

Reason for Budget Revision: Reallocation of unspent funds.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
105110 518500	Unemployment Ins. Benefit		\$300.00
105160 535200	M & R – Equipment	\$300.00	

Reason for Budget Revision: To balance line items for calibration of audiometry equipment.

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ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT (-)
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NUMBER			INCREASED	DECREASED
104130	519900	Contracted Services	\$3,300.00	
104130	512100	Salaries & Wages		\$3,300.00

Reason for Budget Revision: To allocate for finance officer search and assistance with water and sewer fund.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
307120 526000	Office Supplies		\$2,900.00
307120 538100	Programming	\$1,000.00	
307120 532000	Telephone	\$1,000.00	
307120 518600	Workers Comp.	\$500.00	
307120 519900	Contracted Services	\$400.00	

Reason for Budget Revision: To cover overspent line items.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104930 529903	Operation Fans	\$140.00	
100214 435552	Operation Fans	\$140.00	

Reason for Budget Revision: To budget funds received to purchase fans for older adults.

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
106120 545000	Insurance		\$93.00
106120 535200	M & R Equipment		\$867.27
106120 519900	Contracted Services		\$4,095.23
106120 532000	Telephone		\$446.49
106120 529000	Dept. Supplies		\$237.00
106120 512100	Salaries & Wages		\$1,033.93
106120 518200	Retirement		\$597.93
106120 572000	Bond Interest		\$398.06
106120 518500	Unemployment Ins.		\$742.20
106120 518200	Retirement		\$666.36
106120 512700	Longevity		\$1,154.67
106120 535300	M & R Auto		\$300.00
106120 525100	Auto Supplies	\$3001.37	
106120 533000	Electrical	\$387.42	
106120 555000	Capital Outlay	\$2,350.20	
106120 512600	Salaries & Wages- Part time	\$1,631.86	
106120 571000	Bond Principal	\$398.06	
106120 518101	Medicare	\$426.43	
106120 518300	Group Insurance	\$196.85	

106120	518600	Workers Comp.	\$118.92
106120	518100	FICA Expense	\$1,154.67
106120	533001	Water	\$300.00

Reason for Budget Revision: To balance line items

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
10 4110 XXXX	Governing Body	\$ 6,000	
10 4140 XXXX	Tax	\$ 1,000	
10 4310 XXXX	Sheriff	\$ 50,000	
10 4360 519000	Medical Examiner	\$ 1,000	
10 4920 XXXX	Planning	\$ 6,000	
10 4950 XXXX	Coop Extension	\$ 1,500	
10 4960 XXXX	Forestry.	\$ 66	
10 0110 XXXX	Ad Val Taxes	\$20,000	
10 0110 XXXX	Sales Tax	\$45,566	

Reason for Budget Revision: To recognize additional revenue and expenses by department for final budget amendment

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100211 435114	Mosquito Control Adult.		\$682.00
105182 529000	Dept. Supplies		\$682.00

Reason for Budget Revision: To recognize reduction of State payment

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ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
105000 555000	Capital Outlay	\$7,831.00	
100000 439900	Fund Balance App.	\$7,831.00	

Reason for Budget Revision: To recognize 50% match for HAVA handicap ramp

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Ann Holton, the following resolution was unanimously approved.

BE IT RESOLVED, the acceptance of the 21st Century Communities Program that was approved at the April 13, 2010 meeting is hereby approved.

There being no further business on a motion made by Commissioner Ann Holton and seconded by Commissioner Carl Ollison, the Board adjourned until Tuesday July 6, 2010 at 7:00 p.m.

Chairman

Deputy Clerk to the Board