

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY OCTOBER 4, 2010**

The Pamlico County Board of Commissioners met in regular session on Monday October 4, 2010 in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were Attorney Arey Grady, County Manager Tim Buck and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order and called on Reverend Grady Simpson to deliver the invocation. Chairman Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar called for corrections, deletions and/or additions to the September 20, 2010 minutes. There being none on a motion made by Commissioner Roy Brinson and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the September 20, 2010 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There were two additions to the agenda.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the Board unanimously agreed to add a financing resolution and the easement budget.

Chairman Paul Delamar recognized Mr. Tim Cain from Assessment Solutions the company who will be performing the field work for the 2012 Tax Revaluation. He informed Board Members they have already completed approximately 1,000 test homes. They can be easily recognized by the red shirts they will be wearing with the company logo on them. If the residents are not at home a door hanger will be placed on the door knob to make the residents aware they have been there.

They were no members of the public to speak during public comment period.

The Board then turned their attention to the consent agenda.

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Roy Brinson, the following resolutions were unanimously approved.

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR
APPROVAL OF A FINANCING AGREEMENT AUTHORIZED BY NORTH
CAROLINA GENERAL STATUTE SEC. 160A-20**

**ACQUISITION, CONSTRUCTION AND FINANCING OF
PAMLICO COUNTY WATER SYSTEM IMPROVEMENTS**

WHEREAS, Pamlico County, North Carolina desires to construct improvements on lands that are owned by it or over which it has an appropriate easement, identified as improvements to the Pamlico County Water System, all located in Pamlico County, North Carolina, (hereinafter collectively the "Project"), to better serve the citizens of Pamlico County; and

WHEREAS, Pamlico County desires to finance the Project by the use of an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20 for an amount not to exceed \$5,500,000.00; and

WHEREAS, findings of fact by this governing body must be presented to enable the North Carolina Local Government Commission to make its findings of fact set forth in North Carolina General Statute 159, Article 8, Section 151 prior to approval of the proposed installment contract.

NOW, THEREFORE, BE IT RESOLVED that the Pamlico County Commissioners at a regular meeting on the 4th day of October, 2010 make the following findings of fact:

1. The proposed Project is necessary or expedient to improve the provision of water service to the citizens of Pamlico County, including but not limited to the construction of a new water tower, a new water transmission booster station, and new water transmission lines.
2. The proposed contract is preferable to a bond issue for the same purpose because the cost of issuing general obligation bonds would be greater and inconsistent with the time frame required.
3. The sums to fall due under the contract are adequate and not excessive for the proposed construction as based on proposed architectural plans.
4. Pamlico County's debt management procedures and policies are proper because those procedures and policies have been carried out in accordance with the Local Government Budget and Fiscal Control Act. Adequate debt management will continue to be provided as directed by the Local Government Commission.

5. Pamlico County does not anticipate a tax increase will be necessary to meet the obligations of this Project, as the improvements are for a public enterprise which is self-supporting for its debt service and operations.
6. Pamlico County is not in default in any of its debt service obligations.
7. The attorney for Pamlico County has rendered an opinion that the proposed Project is authorized by and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Chairman of the Board, the County Manager, the Finance Officer, and the Clerk to the Board are hereby authorized to act on behalf of the County in filing an application with the North Carolina Local Government Commission for approval of the Project and the proposed financing contract and other actions not inconsistent with this resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Chairman of the Board, the County Manager, the Finance Officer, and the Clerk to the Board are hereby authorized and directed on behalf of the County to proceed with preparing requests for proposals, and to undertake negotiations, to provide for the interim financing for the Project in an amount not to exceed \$5,500,000.00, and otherwise proceed with the plan of financing for the Project.

NOW, THEREFORE, BE IT FURTHER RESOLVED that a public hearing shall be conducted by the Board of Commissioners on November 15, 2010 at 7:00 p.m. in the Commissioners' Meeting Room of the Pamlico County Courthouse, Bayboro, North Carolina, concerning the financing agreements under N.C.G.S. Section 160A-20, and any other transactions contemplated therein and associated therewith.

This resolution is effective upon its adoption this 4th day of October, 2010.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104180 538100	PROGRAMMING	\$7,204.00	
100000 439900	FUND BALANCE APPROP.	\$7,204.00	

Reason for Budget Revision: TO COVER EXPENSES FOR THE FINAL CONVERSION OF THE REGISTER OF DEEDS COMPUTER PROGRAM.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104180 526000	OFFICE SUPPLIES		\$100.00
104180 531000	TRAVEL	\$100.00	

Reason for Budget Revision: TO COVER EXPENSES FOR THE REGISTER OF DEEDS ANNUAL CONFERENCE.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100213 449301	ECONOMIC GRANTS	\$12,000.00	
104920 519900	CONTRACTED SERVICES	\$12,000.00	

Reason for Budget Revision: TO RECOGNIZE FEASIBILITY STUDY REVENUE.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104350 535200	M & R REPAIR		\$600.00
104350 531000	TRAVEL	\$600.00	

Reason for Budget Revision: TO COVER EXPENSES FOR CONTINUING ED CLASSES FOR BUILDING INSPECTIONS.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105167 512102	SALARIES/BENEFITS PROGRAM		\$3,000.00
105171 512102	SALARIES/BENEFITS PROGRAM	\$3,000.00	
105169 512102	SALARIES/BENEFITS PROGRAM		\$5,000.00
105171 512102	SALARIES/BENEFITS PROGRAM	\$5,000.00	

Reason for Budget Revision: TO COVER SALARIES FOR WIC PROGRAM.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
10 0223 434972	NC STATE POSTAGE RENTAL REIMB.	\$900.00	
104950 532001	POSTAGE	\$900.00	

Reason for Budget Revision: TO RECOGNIZE REVENUE FOR POSTAGE METER RENATAL FOR COOP. EXT.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
105830 539000	OTHER SERVICES	\$416.00	
105833 500000	EXPENDITURE	\$232.00	
100000 439900	FUND BALANCE APPROP.	\$416.00	
100000 439900	FUND BALANCE APPROP.	\$232.00	

Reason for Budget Revision: BUDGET FOR UNSPENT FY 2010 JCPC REFUNDED TO STATE.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
		INCREASED	DECREASED
100211 435510	AID TO COUNTIES	\$18,887.00	
105110 531000	TRAVEL	\$ 2,500.00	
105110 532000	TELEPHONE	\$ 750.00	
105110 549100	DUES & SUBSCRIPTIONS	\$ 1,200.00	
105110 533000	ELECTRICAL	\$ 2,000.00	
105110 532001	POSTAGE	\$ 500.00	
105110 537000	ADVERTISING	\$ 500.00	
105110 535300	M&R AUTO	\$ 3,000.00	
105110 523900	MEDICAL SUPPLIES	\$ 2,500.00	
105110 529000	DEPARTMENTAL SUPPLIES	\$ 937.00	
105110 519900	CONTRACTED SERVICES	\$ 5,000.00	

Reason for Budget Revision: TO RECOGNIZE REVENUE FROM AID TO COUNTIES TO COVER EXPENSES FOR THE HEALT H DEPARTMENT.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
		INCREASED	DECREASED
105830 519900	CONTRACTED SERVICES	\$8,459.75	
105830 518100	FICA EXPENSE		\$ 285.00
105830 518101	MEDICARE EXPENSE		\$ 66.75
105830 518600	WORKERS COMP.		\$ 20.00
105830 526000	OFFICE SUPPLIES		\$ 400.00
105830 512101	NONEXEMPT SALARIES		\$ 4,603.00
105830 529000	DEPARTMENTAL SUPPLIES		\$ 300.00
105830 531000	TRAVEL		\$ 300.00
105830 539000	OTHER SERVICES		\$ 2,074.00
105830 545000	INSURANCE & BONDS		\$ 261.00
105830 549000	DUES		\$ 150.00

Reason for Budget Revision: MOVE MONEY INTO CONTRACTED SERVICES FOR PYDCO CONTRACT. The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
		INCREASED	DECREASED
100000 439900	FUND BALANCE APPROP.	\$ 10,270.00	
100213 435831	DJJP-JUVENILE SERV. RESTITUTION	\$ 5,676.00	
105830 519900	CONTRACTED SERVICES	\$ 17,820.00	
100213 435832	DJJP-INTERVENTION & DELINQUENCY		\$15,796.00
105835 500000	EXPENDITURE		\$17,970.00

Reason for Budget Revision: FINAL ALLOCATION FROM DJJP.

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(R)= REVENUES (E)=EXPENDITURES

FISCAL YEAR 2010-2011

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+)	AMOUNT(-)
		INCREASED	DECREASED
104721 550000	CAPITAL OUTLAY	\$27,553.00	
100213 438328	WASTE REDUCTION GRANT	\$22,576.00	
100000 439900	FUND BALANCE APPROP.	\$ 5,644.00	

Reason for Budget Revision: RECOGNIZE REVENUE FROM DENR GRANT FOR NEW ROLL OFF BINS WITH COUNTY MATCH.

BE IT RESOLVED, the Employee Appreciation Luncheon on Friday December 17, 2010 from 11:00 a.m. until 2:30 p.m. is hereby approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Nelson, Todd	2010	18635/6384041	Clerical Error	\$ 134.08
Bramble, James	2010	16820/6382175	In Craven County	\$ 40.38
Donoghue, Ana	2010	26982/6394611	Boat sold	\$ 13.23
Rice, Carolyn	2010	4651000/6400677	Sold	\$ 6.89
Erwin, Ashley	2010	26790/6394285	Clerical Error	\$ 411.60
Ireland, Herman	2010	2669500/6394150	Clerical Error	\$ 677.08
Cornwell, Mike	2010	0034579/6379825	Double listed	\$ 26.99
Beck, James	2010	19419/6384950	Clerical Error	\$ 371.73
Williams, James	2010	27892/6396871	Computer Error	\$ 1,394.45
Drew's Seafood	2010	19126/6384576	Boat not in N.C.	\$ 1,917.11
Pfeiffer, Ross	2010	0034425/6379776	Wrong year on boat	\$ 943.84
Merkel, Gustave	2010	23172/6390673	Clerical Error	\$ 34.34
Fisher, Eddie	2010	409/6399560	SCE not applied	\$ 25.44
Spencer, Earle	2010	27452/6396281	Double listed	\$ 159.87
Feder, George	2010	3232/6398135	Does not own Boat	\$ 1.37
Merkel, Gustave	2010	231/10655	Clerical Error	\$ 103.02
Dexter, Jean	2010	1326500	SCE	\$ 99,820.00
Shelton, Jeffrey	2010	3524	SCE	\$ 30,464.00
Squires, Elbert	2010	5359000	SCE	\$ 29,725.00
Wunderlich, Mary	2010	6659	SCE	\$ 202,736.00
Clary, Margaret	2010	848	Disabled Veteran	\$ 45,000.00

BE IT RESOLVED, the request for authorizing the Chairman, Paul Delamar, County Manager Tim Buck, Finance Officer Mary Jane Westphal and County Planner / Economic Developer Jayne Robb for signatories of the 2009 Community Revitalization CBDG 09-CO2074 project for all grant related documents and requisition for funds forms is hereby approved.

The Board then turned their attention to the Correspondence Agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the request for a 2% pay adjustment for Al Gerard for his Grade 2 Physical/Chemical Water Pollution Control System Operator Certification is hereby approved.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously.

BE IT RESOLVED, the request for approval of Senior Center General Purpose Grant Funds in the amount of \$4,082 is hereby approved.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the Board **tabled** the request for a replacement for Dr. Coon and Mr. Pearsall on the JCPC Board.

Chairman Paul Delamar informed Board Members he would be submitting his resignation to the JCPC Board also because JCPC is now receiving funds from PYDCO which he also serves and has for many years.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Kenny Heath, the following resolution was passed by majority vote. Commissioners Kenny Heath and Paul Delamar cast dissenting votes.

BE IT RESOLVED, there are no additional steps required in the release of River Dunes Bonds for Sections 3B and Section 10.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Ms. Jayne Robb to submit a letter of intent to apply for the following NC Rural Center Economic Invocation Grants for 2010-2011 is hereby approved.

- **Seed Grants-maximum grant \$75,000 10% match**
- **Scale Grants-maximum grant \$400,000 20% match**

On a motion made by Commissioner Kenny Heath and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, that a budget is hereby set for the County to obtain between 20-25 easements for the Minnesott / Vandemere Pressure Improvement Project. The budget will be approximately \$25,000.

There being no further business on a motion made by Kenny Heath and seconded by Commissioner Ann Holton, the Board unanimously agreed to adjourn until Monday October 18, 2010 at 7:00 p.m.

Chairman

Clerk to the Board

