

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY NOVEMBER 1, 2010**

The Pamlico County Board of Commissioners met in regular session on Monday November 1, 2010 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present. Also present were County Attorney Jim Hicks, Attorney Scott Hart, County Manager Tim Buck, Finance Officer Mary Jane Westphal and Clerk to the Board Kathy P. Cayton.

Chairman Paul Delamar called the meeting to order. Reverend Grady Simpson delivered the invocation. Chairman Paul Delamar led the assemblage in the Pledge of Allegiance.

Chairman Paul Delamar called for corrections, additions and/or deletions to the minutes of the October 18, 2010 minutes. There being none on a motion made by Commissioner Roy Brinson and seconded by Commissioner Carl Ollison, the following resolution was unanimously approved.

BE IT RESOLVED, the minutes of the October 18, 2010 meeting are hereby approved and the Chairman's signature is authorized thereon.

Chairman Paul Delamar asked if there were any additions and/or deletions to the agenda. There were two.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the Board unanimously agreed to the addition of the Federal Inmates Contract to the agenda.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the Board unanimously agreed to the addition of two closed sessions regarding personnel.

Chairman Paul Delamar recognized Ms. Karen Spruill, Director of Fine Arts at Pamlico County Schools who came before the Board to present " Many Voices One Heart ". The project will use all forms of performing and visual arts, grades K-12, to create a professional DVD on global peace and understanding that can be sold world-wide. The DVD will be created and directed by one of Pamlico County's local artists/composers, Mr. Douglas Alvord.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

Resolution by the Pamlico County Board of Commissioner's to Support the Pamlico County Schools in Their Effort to Solicit Corporate Sponsorship and Private Foundation Funding for the "Many Voices, One Heart" Project Being Conducted to Support the Fine Arts Program

WHEREAS, the Pamlico County Schools, the Pamlico County School District, the Pamlico County Education Foundation, the "Many Voices, One Heart" Board of Directors, and the Pamlico County Fine Arts Program, has sought the support, via resolution, of the Pamlico County Board of Commissioners to support the "Many Voices, One Heart" Project; and,

WHEREAS, the Pamlico County Schools would like to elicit and secure private corporate and foundation financial support, that will enable the school district and the community to work together on the "Many Voices, One Heart" project; and,

WHEREAS, the "Many Voices, One Heart" Project will use all forms of performing and visual arts, grades K-12, to create a professional DVD on global peace and understanding that can be sold world-wide; and,

WHEREAS, the Many Voices, One Heart DVD will be created and directed by one of Pamlico County's local artists/composers, Mr. Douglas Alvord; and,

WHEREAS, the Pamlico County Schools are seeking multiple sources of funding in the private sector, separate from public funding; and,

WHEREAS, the fine arts program at Pamlico County Schools is one of the finest in the State but with budget cuts in school funding, the School District continues to struggle to fund all of the programs that would enrich the lives of many students, and adults, in the County; and,

WHEREAS, the proceeds from the sales of the "Many Hearts, One Voice" DVD will help augment the fine arts program in Pamlico County Schools in the future as an alternate source when less state and federal funds are allocated; and,

WHEREAS, this project will align itself with the current North Carolina Standard Course of Study; will engage students grades K-12, and will solicit community partners to share their talents with the students;

WHEREAS, while each of the six movements of the "Many Hearts, One Voice" DVD is being produced, the District will integrate these themes throughout the regular curriculum via interdisciplinary units of study; and,

WHEREAS, the “Many Hearts, One Voice” Board of Directors has decided to solicit funds from private corporate sponsors, personal tax-exempt contributions, foundations/grants, and performance admissions.

NOW THEREFORE, the Pamlico County Board of Commissioners passes this resolution to express their support of the Pamlico County Schools to solicit funding from private corporations and foundations to support the fine arts program within the school district, in the community and throughout the world.

Signed on this 1st day of November in the year 2010, to official authorize the release of this resolution on behalf of the Pamlico County Board of Commissioners and the signatures affixed below attests to this fact.

There were no members of the public to speak during public comment period.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain, the following resolutions were unanimously approved.

BE IT RESOLVED, the following Budget Amendments are hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the Budget Ordinance.

(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104310 519000	PROFESSIONAL SERVICES	\$6,202.00	
104310 518600	WORKERS COMP.		\$6,202.00

Reason for Budget Revision: TO COVER LEGAL EXPENSE FOR DEPARTMENT.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104950 525100	AUTO SUPPLIES	\$28.20	
104950 529000	DEPARTMENTAL SUPPLIES		\$28.20

Reason for Budget Revision: TO COVER GAS EXPENSES FOR 4H EVENT.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100000 439900	FUND BALANCE APPROPRIATION	\$40.00	
100223 434963	STATE MATCH		\$40.00

Reason for Budget Revision: TO COVER FOR REDUCTION OF MATCHING FUNDS FROM STATE.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100600 400000	MISCELLANEOUS REVENUE	\$126.02	
104121 549905	EMPLOYEE APPRECIATION	\$126.02	

Reason for Budget Revision: ALLOCATE SODA MACHINE \$ TO CHRISTMAS EMPLOYEE APPRECIATION.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
100214 435205	SENIOR CENTER OPERATIONS DEV.		\$136.00
100000 439900	FUND BALANCE APPROPRIATION		\$ 45.00
104945 531000	TRAVEL		\$100.00
104945 532000	TELEPHONE		\$ 1.00

Reason for Budget Revision: TO ADJUST PROJECTED REVENUE AND TO ADJUST EXPENDITURE LINE ITEMS FOR REDUCED ALLOCATION FROM ECC.

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(R)= REVENUES (E)=EXPENDITURES		FISCAL YEAR 2010-2011	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT(-) DECREASED
104920 519900	CONTRACTED SERVICES	\$690.20	
100000 439900	FUND BALANCE APPROPRIATION	\$690.20	

Reason for Budget Revision: HAZARD MITIGATION PORJECT APPROVED 2008, COUNTY SHARE OF FINAL EXPENSE.

BE IT RESOLVED, the following are approved for Engineering and Administration for the Jones Lane CDBG Revitalization Project:

- **Thomas Engineering for engineering services**
- **RSM Harris and Associates for grant administration.**

BE IT RESOLVED, the request for the Health Department fee schedule for IUD devices and services is hereby approved.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the Tax Releases and Reliefs are hereby tabled until more information can be gathered.

The Board then turned their attention to the Correspondence Agenda.

Health Director Davin Madden is requesting a restructuring of positions. He request to:

Abolish: Administrative Officer I salaried at \$36,886
Work Office Unit Supervisor salaried at \$23,722.

Create: Administrative Assistant I salaried at \$25,145
Accounting Technician III salaried at \$25,029

Additional duties to Processing Assistant IV increasing salary by \$1,000

This will result in a savings of approximately \$9,400 in salaries and will create positions that more sustainable, easier to replace and cross train.

On a motion made by Commissioner Roy Brinson and seconded by Commissioner Jimmy Spain the following resolution was unanimously approved.

BE IT RESOLVED, the following restructuring of positions in the Health Department are hereby approved.

Abolish: Administrative Officer I salaried at \$36,886
Work Office Unit Supervisor salaried at \$23,722.

Create: Administrative Assistant I salaried at \$25,145
Accounting Technician III salaried at \$25,029

Additional duties to Processing Assistant IV increasing salary by \$1,000

Chairman Paul Delamar recognized Ms. Jayne Robb, Economic Developer who came before the Board to discuss researching and creating a policy for request for business expansion or job creation using the Eastern Region Funds. The Board agreed to allow Ms. Robb to create a policy and bring it back to the Board.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the following resolution was unanimously approved.

BE IT RESOLVED, the Federal Inmate Contract for a term of three (3) years is hereby approved with the following rates:

\$53.75 per inmate per diem
\$16.59 guard rate

On a motion made by Commissioner Ann Holton and seconded by Commissioner Kenny Heath, the Board went into closed session in accordance with G.S. 143.318.(11) a 5 and 6 and a two (2) closed sessions in accordance with G.S. 143.318 11(a) 3 client attorney privilege.

On a motion made by Commissioner Ann Holton and seconded by Commissioner Jimmy Spain, the Board went back into open session.

Chairman Paul Delamar stated that the Board in closed session discussed the litigation between Pamlico County and R&R Development and a matter of possible litigation. Also, the Board discussed a personnel issue and the qualifications and initial salary request of a potential Assistant Finance Officer.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Kenny Heath, the request for approval of the tentative low bid Herring & Rivenbark, Inc. for the Minnesott Beach/Vandemere project. This motion failed for lack of a majority vote. Commissioners Christine Mele, Ann Holton, Paul Delamar, Jimmy Spain and Roy Brinson cast dissenting votes.

On a motion made by Commissioner Christine Mele and seconded by Commissioner Jimmy Spain, the request for approval of the second low bid James L. Cayton, Utilities, Inc. This motion failed for lack of a majority vote. Commissioners Paul Delamar, Roy Brinson, Carl Ollison and Kenny Heath cast dissenting votes.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the following resolution was passed by majority vote. Commissioners Ann Holton, Christine Mele and Jimmy Spain cast dissenting votes.

BE IT RESOLVED, the request to re-bid the Minnesott / Vandemere Pressure Improvement Project was approved by majority vote.

Commissioners Ann Holton, Christine Mele and Jimmy Spain cast dissenting votes.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Christine Mele, the following resolution was approved by majority vote. Commissioners Kenny Heath, Jimmy Spain and Paul Delamar cast dissenting votes.

BE IT RESOLVED, the tentative low bidder Caldwell Tanks for Minnesott / Vandemere Water System Improvements Contract II Tank and Foundations is hereby approved.

There being no further business on a motion made by Commissioner Kenny Heath and seconded by Commissioner Christine Mele, the Board adjourned until Monday November 15, 2010 at 7:00 p.m.

Chairman

Clerk to the Board