

**REGULAR SESSION OF THE PAMLICO COUNTY BOARD OF
COMMISSIONERS
MONDAY MAY 5, 2008**

The Pamlico County Board of Commissioners met in regular session on Monday May 5, 2008 at 7:00 p.m. in the Patsy H. Sadler Room of the Pamlico County Courthouse. All Commissioners were present with exception of Commissioners Jimmy Spain and Carl Ollison. Also present were Attorney Kyle Dickerson, County Manager Tim Buck, Finance Officer Jim Philyaw and Clerk to the Board Kathy P. Cayton.

Chairman Doug Brinson called the meeting to order, delivered the invocation and led the assemblage in the Pledge of Allegiance.

Chairman Doug Brinson called for corrections and/or deletions to the regular and closed session minutes of the April 17, 2008 and regular session of the April 21, 2008 meetings. There being none on a motion made by Commissioner Ann Holton and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the regular and closed session minutes of the April 17, 2008 and regular session of the April 21, 2008 meetings are hereby approved and the Chairman's signature is authorized thereon.

There were no additions and/or deletions from the agenda.

Commissioner Carl Ollison arrived.

Chairman Doug Brinson recognized Mr. Bossy Hardison, Pamlico County Forest Ranger, who gave the Forestry's Annual Report. Mr. Hardison explained their program areas and the accomplishments of this past year. The Board thanked Mr. Hardison for his presentation and service to the County.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Christine Mele, the Board unanimously agreed to go into the Board of Equalization and Review.

Mr. David "Bo" Allen, Tax Appraiser presented two appeals to the Board.

1. Mr. Don Martin – D061-188-58 Mr. Martin claims that his property tax bill is higher than it was when he originally purchased the home in 2004 and his property is valued more than surrounding comparable properties. There have been two (2) site visits 11/08/07 and 04/28/08 to confirm and verify listing information. The onsite visits found no noticeable errors that would cause an unjust value, but did reveal the conversion of a wood deck to screened porch.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the value of the property owned by Mr. Don Martin, D061-188-58 assessed at \$191,724 will remain as such.

2. Mr. Robert V. Mendell –K08-72-27 Mr. Mendell is requesting that his property, a vacant waterfront lot located next to his residence in the Neuse Winds Subdivision be reduced in value. Mr. Mendell claims that the lot is non-buildable due to wetlands and offsite septic drain fields. The property is valued at \$39,000, he would like the value reduced to \$1,000.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, the value of the property owned by Mr. Robert Mendell –K08-72-27 assessed at \$39,000 will remain as such.

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Paul Delamar, the Board unanimously agreed to go out of the Board of Equalization and Review.

Chairman Doug Brinson reconvened the Board of Commissioners.

Chairman Doug Brinson asked if there were any members of the public to speak during public comment period. There were two (2).

1. Mr. Ken Heath: requested the Board leave the satellite rescue squad in Arapahoe.
2. Mr. Bronte Jones: presented petition requesting CDBG assistance on Swan Point Road in Maribel.

The Board then turned their attention to the Consent Agenda.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Ann Holton, the following resolutions were unanimously approved.

BE IT RESOLVED, the following budget revisions are hereby approved.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUE (E)=EXPENDITURES		FISCAL YEAR 2007-2008	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100300-435113 (R)	General Fund-Permits and Fees-Environmental Health	\$1,185	
105191-512102 (E)	Food and Lodging-Salaries/Benefits	1,185	

Reason for Budget Revision:

This budget amendment is requested by the Health Director to recognize additional funds for Performance Based Distribution of 2006-2007 Food and Lodging Fee Funds from the Division of Environmental Health.

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(R)=REVENUES (E)=EXPENDITURES		FISCAL YEAR 2007-2008	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104942-519000 (E)	General Fund-CAP-DA-Professional Services	\$1,685	
104942-525100 (E)	-Auto Supplies		\$1,000
104942-531000 (E)	-Travel		685

Reason for Budget Revision:

This budget amendment is requested by the Senior Services Director to transfer funds into the Professional Services line item for services of Registered Nurses (RN's). The RN's complete nursing assessments and other visits as needed for the Community Alternative Program for Disabled Adults (CAP/DA)

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(R)=REVENUES (E)=EXPENDITURES		FISCAL YEAR 2007-2008	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
100214-434944 (R)	General Fund-Rest.State-Senior Serv.-Care Management.		\$3,375
100214-434934 (R)	-Small Home Repair	\$3,375	

Reason for Budget Revision:

This budget amendment is requested by the Senior Services Director to reallocate funds that are underutilized in the Care Management program due to unspent funds for salaries and fringe benefits to the Small Home Repair program to build handicapped ramps for senior citizens.

The original budget is being revised with this Budget Revision. A Budget Amendment will revise the total dollar amount, either increase or decrease, of the original Budget Ordinance. A Line Item Transfer will revise the dollar amounts allocated between different programs in a department with more than one budget code or different line items within a single department code but will not increase or decrease the budget ordinance.

(R)=REVENUES (E)=EXPENDITURES **FISCAL YEAR 2007-2008**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT (+) INCREASED	AMOUNT (-) DECREASED
104932-512600 (E)	General Fund-Care Management-Salaries P/T		\$4,924
104932-518100 (E)	-FICA Exp.		305
104932-518101 (E)	-Medicare Exp.		71
104932-518600 (E)	-Workers Comp.		358
104932-519000 (E)	-Professional Services	\$ 200	
104932-519900 (E)	-Contracted Services	600	
104932-526000 (E)	-Office Supplies	100	
104932-532000 (E)	-Telephone	208	
104932-533000 (E)	-Electrical	300	
104932-537000 (E)	-Advertising	500	
104937-558000 (E)	General Fund-Small Home Repairs-CDBG Rehab.	3,750	

Reason for Budget Revision:

This budget adjustment is requested by the Senior Services Director to reallocate funds in the Care Management budget and transfer others to the Small Home Repair budget.

BE IT RESOLVED, the replacement assistance for Mr. Jason Sanders in the 2006 CDBG-SS Program in the amount of \$52,000 is hereby approved.

BE IT RESOLVED, the replacement assistance for Ms. Tanya Taylor in the 2006 CDBG-SS Program in the amount of \$52,000 is hereby approved.

BE IT RESOLVED, the following tax reliefs and releases are hereby approved.

Name	Year	Tax/Ticket	Reason	Amount
Dixon, William	05-07	7936/15425	DW repoed	\$ 321.84
Elpart	2007	8030	Changed Value	\$ 580.40

On a motion made by Commissioner Carl Ollison and seconded by Commissioner Roy Brinson, the following resolution was unanimously approved.

BE IT RESOLVED, the request from Mr. Tony Short for a refund of the \$1,500 Water Capital Reserve Fee is hereby approved. Mr. Short attempted to establish water service in April 2004, but was delayed because Water Department staff could not provide existence of a tap for his property.

County Manager Tim Buck brought to Board Members a request from Mr. Gwinn Hedrick, River Winds Condominiums Developer that his project be exempted from the Water Capital Reserve Fee because he obtained a valid building permit in February 2004. Building Inspector Skip Lee indicated that the permit obtained

in 2004 did not lapse, though a permit for adding two (2) additional units was issued in October 2005.

Commissioner Carl Ollison made a motion to exempt Mr. Hedrick from paying impact fees, this died for lack of a second.

On a motion made by Commissioner Paul Delamar and seconded by Commissioner Christine Mele, the following resolution was passed by majority vote. Commissioner Carl Ollison cast a dissenting vote.

BE IT RESOLVED, that the Water Capital Reserve Fee for River Winds Condominiums two (2) inch line will be prorated. The prorated amount equates to 2/7th of the original fee of \$10,425 or \$2,979.

County Manager Tim Buck informed Board Members that the EMS Advisory Committee has recommended the level of care for the Rescue Squad be increased from Intermediate to Paramedic to begin within eight (8) months. This action has been endorsed by EMS Medical Director, Dr. Koontz. The Rescue Squad has been asked to modify their budget request and provide line item detail on the cost associated with going Paramedic. Board Members asked to see resources and costs associated with the change prior to making a decision.

A motion made by Commissioner Christine Mele and seconded by Commissioner Ann Holton, and unanimously agreed upon **to table** the request to establish a satellite rescue squad in Oriental.

The Board set a Budget Workshop for Wednesday May 14, 2008 at 7:00 p.m.

County Manager Tim Buck reminded Board Members that Mr. Tom Beasley, Field Operations Manager resignation is effective May 9, 2008 and he had the following recommendations:

- Mr. Charles Hardison will serve as Operator in Responsible Charge (ORC) of the treatment plants.
- Mr. Ed Riggs will serve as ORC of the distribution system
- Mr. Ashley Barnes will oversee day to day activities of the field operations and be monitored by Mr. Ed Riggs.

On a motion by Commissioner Roy Brinson and seconded by Commissioner Christine Mele, the following resolution was unanimously approved.

BE IT RESOLVED, that Mr. Charles Hardison will serve as Operator in Responsible Charge (ORC). His interim salary will be from \$15.43 to \$19.23 per hour or approximately \$40,000 annually.

BE IT RESOLVED, that Mr. Ed Riggs will serve as ORC of the distribution system. He will work 30 hours per month at \$50.00 an hour or approximately \$1,500 a month.

BE IT RESOLVED, that Mr. Ashley Barnes will oversee day to day activities of the field operations and be monitored by Mr. Ed Riggs. His interim salary will be from \$11.63 to \$15.00 hourly.

There being no further business on a motion made by Commissioner Paul Delamar and seconded by Commissioner Carl Ollison, the Board recessed until Wednesday May 14, 2008 at 7:00 p.m. for a Budget Workshop.

Chairman

Clerk to the Board