



**Department of Water Services**

POST OFFICE BOX 158  
BAYBORO, NORTH CAROLINA 28515  
(252) 745-5453 / 745-5755  
FAX (252) 745-7546

**AUTHORIZATION FOR ELECTRONIC FUND TRANSFER**

As witnessed by my signature, I authorize the banking institution listed below to honor the Electronic Fund Transfer (EFT) of Pamlico County Water Department for the current balance on my water account, and, where applicable, the current amount on my sewer account. The EFT will be transmitted on the last business day of the month. I understand that if the EFT is not honored by my banking institution, and is returned to Pamlico County Water Department for any reason, a return fee will be added to my account. Should three (3) EFTs be returned, as allowed in the Pamlico County Water Department Rules and Regulations, I understand that only cash, money orders, or certified funds will be accepted in payment of my water/sewer account.

**Furthermore, I also understand that it will take a FULL billing cycle for this action to take effect and I agree to pay the current month's bill, PLUS, next month's bill by cash, check, or certified funds.**

**NOTE: A VOIDED CHECK WILL BE REQUIRED AND MUST BE ATTACHED TO THIS FORM.**

NAME: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

BANK ROUTING NUMBER: \_\_\_\_\_

BANK ACCOUNT NUMBER: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

**OFFICE USE ONLY**

ACCOUNT #: \_\_\_\_\_ BOOK: \_\_\_\_\_ CYCLE: \_\_\_\_\_

STAFF SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

DATE ENTERED: \_\_\_\_\_ BY: \_\_\_\_\_

ADDITIONAL INFO.: \_\_\_\_\_