

Pamlico County, North Carolina



Request for Qualifications

For

Broadband Study, Strategy and Design Plan

Post Date: December 30, 2019

Provider Questions Due: January 17, 2020

RFQ Proposal Submission Deadline: March 13, 2020

**Mail or Hand Deliver RFQ Documents to Primary Contact:
Timothy A. Buck and Beth Bucksot**

Office of Planning and Economic Development
COUNTY OF PAMLICO

Note: This a Formal Request for Qualifications

REQUEST OR QUALIFICATIONS

SUBJECT: This RFQ is soliciting qualifications for a Broadband Study, Strategy and Design Plan covering Pamlico County as defined in the RFQ. Cover sheet for submission is in Appendix "B".

INQUIRIES: All inquiries or questions must be directed to the County Manager, Timothy A. Buck and Planning and Economic Development Director, Beth Bucksot.

Questions must be received no later than **5 pm January 17, 2020**. If a determination is made that a clarification or change to the RFQ document is required, a written addendum will be posted on the appropriate sections of the website of the Issuers. Respondents are responsible for obtaining all RFQ updates. RFQ issuance may be found at www.pamlicocounty.org

Responses must be delivered at the following address no later than **5 pm March 13, 2020**.

Return hard copy RFQ responses to the following address:

Attn: Timothy A. Buck and Beth Bucksot
County of Pamlico
Address – Physical: 202 Main St. Bayboro, NC 28515
Address – Mailing: PO Box 776 Bayboro, NC 28515
Phone: (252) 745-3081 or (252)745-3133
Email: tim.buck@pamlicocounty.org and
beth.bucksot@pamlicocounty.org

Submit one (1) hard copy and one (1) electronic copy of your response, including any product literature or data to: tim.buck@pamlicocounty.org and to beth.bucksot@pamlicocounty.org

Submittals must be labeled:

“Pamlico County RFQ: Response for Broadband Study, Strategy and Design Plan”

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EXECUTIVE SUMMARY

Pamlico County is in Eastern North Carolina and consists of a population of approximately 13,000-15,500. The county is classified as a Tier 2 (average economically distressed) county by the NC Department of Commerce. The county's unemployment rate was 4% percent in July 2019. Pamlico County faces several economic opportunities and challenges.

The county's town seat of Pamlico is Bayboro and the County is on a peninsula that is surrounded by 299 miles of waterways. As a result, Pamlico County is separated from the rest of the state geographically, culturally and economically. The mostly flat terrain with fair amounts of sandy and loam soil will make some aspects of building a fiber WISP easier. The waterways may add different complications or, depending on new technology utilized, may be an asset. Pamlico County's relative isolation from the interior counties and impacts from storms and hurricanes adds to its challenges and opportunities to its economic, educational and cultural growth development. Growth is outpacing most of its neighbors occurring at 4%. Despite impacts from Hurricane Florence, tourism and real estate sales are increasing. With this, other planned community and economic development, the close proximity of Interstate Highway 42, the completion of Highway 17 N/S and increased marketing to Intracoastal Waterway cliental, more growth is expected.

Pamlico County is bordered by the Neuse River, Pamlico Sound, Bay River and numerous creeks. Pamlico County's opportunities for economic development in its northeastern section are somewhat limited in a few areas by the amount of its taxable land that has been bought out by FEMA in addition to some areas of its NC Opportunity Zone being located in a flood zone. For those areas, strategic and targeted community and economic development planning that takes resiliency into consideration, is taking place.

The current need for Broadband is similar to the need for electricity and telephone services many years ago. It is essential for most businesses and entrepreneurs. Students require internet access at home to take classes, to use online textbooks, and to do and turn in homework assignments. Pamlico County profits greatly from second homeowners, those who work from home and visitors, most of whom need to remain connected to online resources during their stay. Many will not even consider purchasing a home without adequate internet speeds. Others have purchased homes that had internet access and then when they went to switch over the account were told it was not available due to exhausted lines. In addition, a significant number of existing residents and businesses indicate the necessity and desire for increased Broadband capacity and speeds.

Pamlico County officials realize that increased access to broadband service will provide benefits and opportunities for community and economic development, housing, government services, emergency disaster services. Other benefits include education enhancements and opportunities, access to tele-healthcare, telework and increased services to senior citizens and disabled persons. Pamlico County has been collaborating with a group of residents, businesses and the NC Department of Information Technology's Broadband Infrastructure Office ("NC BIO") to find solutions for increased connectivity. The county has a Broadband

Committee the is coordinated through the Office of Planning and Economic Development. The County has already set aside funds for the Broadband Study, Strategy and Design Plan.

A Pamlico County Broadband Survey completed in July 2017, which had one of the highest response rates in the State of North Carolina, provided a detailed inventory and assessment of the communications infrastructure as well as the lack of, or inadequate access in Pamlico County as shared by residents and businesses. Data provided reasonable estimates that 19% of respondents had no broadband access, and 67% utilize dial-up, DSL, cellular, or satellite. 49.9% were dissatisfied with current access due to unreliability, poor customer service. 70% were not satisfied with reliability and availability of current speeds. These are the categories for connectivity consistency issues: Business- 25.51%; Streaming or movies- 68.43%; Emailing- 40.91%; Education- 17.68; other- 46.21%.

In addition, 80% indicated they would be interested in additional broadband service options, and 75% indicated they did not have sufficient or reliable speed with current internet service. An additional factor that prohibits many families' access is affordability. With the 17% rate of poverty in Pamlico County, some of the citizens may choose not to sign up due to prohibitive expense. For most them, current satellite provider options are cost prohibitive.

The County has also completed an inventory of its vertical assets. In addition, Pamlico County Planning and Economic Development and GIS, along with NC Broadband Infrastructure Office and the East Carolina Council of Governments has inventoried, collated and mapped out survey responses as well as vertical and existing fiber assets.

Pamlico County has: over 7,800 housing units; over 450 businesses; \$19.65 million in tourism expenditures and was ranked 10th in NC for increased tourism spending in 2017- this is adding to an interest in residential development; a large number of underground and home-based businesses; 83% of households have computers; median income of over \$42,000. In addition, in some areas of the county, new WISP technology may enable providers to obtain additional customers in adjoining counties. The "take up rate" for broadband services should be rather high.

The County of Pamlico is requesting qualifications for professional services from qualified firms for the completion of a ***Broadband Study, Strategy and Design Plan*** for: a deeper assessment the current and future demand; provide a strategy for partnership opportunities and leveraging of existing assets for additional broadband deployment within the county; as well as providing a general design plan of how current assets could be leveraged with additional infrastructure and investment to increase connectivity across the county. Consideration of intra-county, EMC or other collaborations may be considered.

Note: The County of Pamlico welcomes responses to this RFQ from ALL interested or potentially interested parties. For the purposes of this RFQ, the terms "respondents," "providers," and "vendors" refer to entities submitting written responses to this RFQ.

RFQ TIMELINE

Important Dates

The following anticipated timeline is subject to change, at the discretion of the County of Pamlico Government.

December 30, 2019 RFQ posted.

January 17, 2020 Questions from perspective applicants are due by 5 p.m. Questions regarding RFQ content must be submitted in writing to:

Name

County of Pamlico/Office of Planning and Economic Development

Address 202 Main St. Bayboro, NC 28515

Address PO Box 776 Bayboro, NC 28515

Phone: 252-745-3133 or 252-745-3081

Email: tim.buck@pamlicocounty.org and

beth.bucksot@pamlicocounty.org

January 24, 2020 County of Pamlico's written response to questions will be submitted to all known prospective applicants. If you are interested in receiving responses to submitted questions, email Timothy Buck and Beth Bucksot to indicate your request.

March 13, 2020 Application submission deadline, applications are due to County of Pamlico no later than 5 p.m.

OBJECTIVES OF THIS RFQ

Pamlico County is seeking solutions that will allow for deployment of broadband services to ensure broadband coverage for citizens and businesses across the County at minimum of speeds of 25 Mbps download and 3 Mbps upload but preferably 100Mbps. This RFQ is seeking a vendor to provide to Pamlico County a Broadband Study, Strategy and Design Plan. This work product should enable Pamlico County to understand its current coverage and gaps, suggest a strategy for increasing access across the county through provider partnerships; and provide a general design plan for expanding infrastructure across the county. With this scope of services, the County would then have solid information to move forward on developing or entering into partnership arrangements with various vendors or broadband providers.

PROJECT DESCRIPTION & SCOPE OF SERVICES

Vendors must submit a detailed scope of work outlining the project plan, tasks, scheduling, and milestone events. In general, the County anticipates a “turnkey” full-service process. The County of Pamlico is requesting proposals (RFQs) from Internet service providers or qualified professional consulting firms to conduct and complete the following:

1. A Broadband Study of Existing Broadband Coverage and Needs. This assessment of broadband service(s) in Pamlico County, NC, should identify existing service and providers in the county; identify unmet service needs within the county, including service and/or adoption gaps. Respondents should utilize the Broadband Survey data already collected by Pamlico County, along with coverage information and other data sets, to create a picture of the current level of service within the county identifying coverage gaps and adoption challenges.
2. A Broadband Strategy (Plan) for Pamlico County that creates the greatest opportunity to support short-term broadband growth as well as long-term community broadband needs. This Plan should assess current providers, current infrastructure and county need, and outline a strategy for moving the county forward including partnership and financial models for increased deployments. This Plan should include identification of existing assets within the county that can be leveraged for building of additional infrastructure. Respondents should utilize vertical asset data already collected by Pamlico County as well as other existing data sets or collection of data, to complete this picture. The plan should incorporate coverage gaps, with potential infrastructure opportunities and address potential broadband partnerships with broadband providers or other vendors, for consideration by Pamlico County. The Plan should address parties that may deploy infrastructure as well as parties that could operate and maintain this additional deployment. This Plan should also include potential funding sources or financial partnerships for expansion of broadband deployments.
 - To the extent relevant, this Strategy Plan should also highlight ways that the County could cooperate with respondents to improve the business case for

proposed solutions. We encourage respondents to be creative and suggest other types of partnerships or business opportunities of interest. Specifically, this section could include:

- Resources and facilities: Explanation of need for access to community assets and resources. Respondents should also address the relative importance and impact of variations in terms or more flexibility with respect to accessing the following types of community assets, facilities, and policies:
 - Pole Attachments
 - Utility conduits
 - Dark fiber
 - Backhaul or ISP partnerships involving local, statewide or regional fiber assets
 - Public Rights of Way
 - Undergrounding policies
 - Other community assets, facilities (including water and radio towers) or policies not specifically mentioned above
- Regulatory environment: Description of any rules or regulations at the federal, state or local level that could impact the feasibility or underlying economics associated with the proposed solutions. Responses should also include an explanation of any forms of proposed regulatory relief, including streamlined permitting, which could improve the economic case for the business models or network solutions proposed or for other network solutions that respondents considered but dismissed due to existing regulations and their effect on economic viability of such proposal.
- Contracting issues: Explanation of any material considerations or expectations that respondents have with respect to any of the following issues likely to be negotiated during any future Requests for Proposal:
 - Intellectual property
 - Insurance c. Indemnities
 - Warranties
 - Dispute resolution
 - Problems with current providers if any.
 - Other contracting issues not specifically listed above
- Other partnership or revenue opportunities: Discussion of any other types of partnerships or working relationships between respondents and Supporters which could improve the business case for respondents to partner with one or more Supporters. For example, a company may work with universities and the surrounding communities to develop partnerships that allow the company to deliver voice, video and data services, and/or to pilot cutting-edge new products, recruit new employees, or enter branding and marketing agreements.

3. A Design Plan to show how broadband coverage across Pamlico County, especially within coverage gap areas, can best be expanded from an infrastructure perspective. This high-level design plan should detail the type of network suggested for this effort, and identify how infrastructure could best be deployed, based on the partnerships identified in the Broadband Strategy Plan, especially incorporating and leveraging existing assets within the county as much as possible, for this increased last-mile access. While all technologies may be considered within these RFQ responses, the County is seeking technologies that can deliver necessary speeds and capacity, are scalable and future-proof as much as possible, yet also take into account the financial viability of deployments. From initial discussions within the initial broadband planning work, the County believes that a fiber/wireless hybrid may be the best solution for the county. But any technologies meeting the stated criteria will be considered. Due to the geographic location of Pamlico County, the Design Plan should take into account the need for disaster resilient infrastructure. This Plan should identify middle mile fiber or other backhaul, towers, poles, and general equipment to be utilized. Design work should provide enough detail to convey vision, needed partnerships, timelines and potential costs and funding avenues for this last-mile infrastructure investment. Respondent should demonstrate ability to provide current and future design or design analysis; utilize the existing public surveys, tall structures mapping, current fiber assets and add to these as is necessary; and provide enough design details to be used in a business plan development and project budgeting; regulatory analysis, and operational best practice scenarios

The three items to be completed above should build off of each other resulting in a comprehensive picture, strategy and detailed plan for moving the county forward. The project should provide a reasonable assessment, strategy and design plan that includes steps necessary for a broadband buildout in Pamlico County. This work should include opportunities to expand last-mile coverage as well as methods of sustaining the expansion, disaster resilient infrastructure, include potential one-time and/or recurring third-party funding sources, and a deployment plan that will enable Pamlico County and its commercial partners to take advantage of these opportunities in conjunction with broadband-friendly public policy and grants development.

Network / Equipment Performance Expectations

Aesthetics

All equipment (access points, antennas, cpe's, power supplies, fiber installations, ground egress points) and any other aspect of this project that interferes with the existing foliage, roads, right of ways, or other physical aspects, etc.), should not over negatively impact the appearance of publicly visible areas, and County owned property. The County requests that all outdoor equipment be examined by the IT Director or County designated representative before deployment.

Capacity

The coverage area is defined as the entire County of Pamlico. Although no estimate can be provided as to the expected service loads, it will be incumbent upon the vendor to provide

user and packet prioritization to ensure guaranteed adequate bandwidth for system use, in the event that a wireless deployment is selected for portions of the County.

Frequency Coordination and RF Analysis

Assumptions will be made, in the event that wireless is part of the final design of the Broadband Deployment, that any design planning would incorporate analysis of existing RF frequencies and signal strengths that will assist with designing and implementing equipment proactively, to include frequency coordination with existing Wi-Fi networks. The County may arrange vendor access to County-owned facilities to assist in any site surveys. Frequencies in the Southern section of the County may be subject to review by MCAS Cherry Point.

Security

Proposed equipment must offer the latest security methods utilizing industry-standard technologies. The system must be upgradeable by way of firmware, software, or ROM upgrades as new security technologies are standardized.

Performance and Reliability

Any implemented network should maintain a minimum of 95% uptime of any managed device, and connectivity.

Physical Requirements

All outdoor equipment must operate in an ambient temperature range of -40 degrees to +140 degrees Fahrenheit, have enclosure and cable connections that are weatherproof, withstand shock and vibration and high wind speeds.

Warranty and Post Implementation Support

As possible, provide manufacturer and vendor warranties on equipment and installation services covering firmware, hardware and software.

ORGANIZATION OF THE PROPOSAL

The organization of the proposed scope of work is described in this section of the Proposal guidelines. The proposal shall be limited to 12 pages, exclusive of pre-printed resumes, and similar material that the proposing firm believes will aid in determining its qualifications for the project. The following guidelines must be followed by all potential consultants.

General Provisions

Responses to this RFQ must include the following information:

- The name, address and telephone number of the proposing firm.
- Identification of the individuals and/or vendors comprising the project team for this project and what specific role each will take in completing the work.
- A summary of your experience completing similar projects. Please provide examples of the design, equipment and results of these projects. Also include any names, addresses and phone numbers of clients involved with these projects.

- Provide the full legal name of the Provider and the type of entity.
- The cover sheet must be signed by an owner, corporate officer, or agent authorized by the Provider.
- The names of all principals of the Provider must be disclosed on the cover sheet; specifically, all persons who have equity interest in the Provider organization and/or hold a senior leadership position in the Provider organization.
- A detailed work plan describing your approach to study, design, installation, testing and training. The description should, at a minimum, include a listing of manufacturers, including model numbers, for proposed equipment, subcontractors, and a project schedule.
- Describe your training program (if applicable).
- Provide detailed warranty and support information.
- Detailed analyses of back haul Internet services options for a county wide deployment.
- Supplemental Materials (if applicable).

Vendors may provide any material not specifically required as supplemental information. Additional material may include the following:

- Additional reports, photos and/or descriptions of similar projects you have completed.
- Promotional material describing your firm and its services.
- Additional references.

Scope of Work

Describe the work program to accomplish the scope of work. The organization of the specific work activities in the scope of work should be broken down into tasks, subtasks, and the anticipated result or output as follows:

- **TASK:** An overview of a related group of subtasks or activities. Normally one or two sentences.
- **SUBTASK:** A detailed description of the work, including the methodology to be performed. Generally, one to ten paragraphs depending upon the complexity of the activities described in the subtask.
- **OUTPUT:** A description of what the result of this particular activity or subtask is. Generally, one sentence.
- Describe the time schedule for each proposed task and subtask described above. Proposed work periods and completion dates, as well as anticipated meeting dates should also be identified.
- List all sub-consultants proposed for this project. Include their resumes, qualifications and specific responsibilities.

Relevant Experience

- A. Respondents must have experience conducting community broadband studies and design or engineering plans of similar size and scope to the Pamlico County project. The proposer must demonstrate capabilities providing these services to similarly sized counties and ability to work creatively with incumbent providers and other key stakeholders.
- B. Respondent's organization must have been in business providing community broadband planning and design or engineering services for a minimum of four years. Proposer must have conducted broadband planning projects with other communities and demonstrate this through its proposal.
- C. Pamlico County believes that direct industry experience is a fundamental requirement of the consultant to ensure business viability of the proposed strategies. Proposer must have direct experience working within the telecommunications or broadband industry in a network planning, design or engineering and business development capacity. This experience must be documented specifically in the proposal.
- D. The Respondent must have developed and/or operated or planned operations for broadband networks; and must demonstrate such experience through its proposal, citing specific networks that are currently in operation.
- E. Responding firm must be able to demonstrate its ability to work quickly and thoroughly with adequate resources. Pamlico County feels time is of the essence; priority will be given to those who can complete this project on the shortest reasonable timeline to complete the project thoroughly and to place Pamlico County in position to apply for broadband grants in the 2020 -2021 application period.
- F. If the Respondent intends to use any subcontractors, the response must demonstrate the applicable experience of subcontractor(s) per above. The proposer is responsible for liability insurance for anyone performing work.

Provide the name and background information of each member of the firm who will perform the actual work described in the RFQ and who will work with the County on a regular basis. Additionally, provide the names and background of all other professional staff that will be working as part of your project team. An organizational chart should be included as well as resumes for each participating staff person.

Provide the relevant previous experience of the lead person for the project. Do not include work done by the firm that the lead person did not have a primary role in managing. List at least three projects of a similar scope and nature to this proposal that the lead person from your firm had primary responsibilities including:

- Project Address
- Reference (with telephone number)
- Year of Completion
- Brief written description of the project

The County reserves the right to contact a proposing firm's previous clients at any time.

Cost to Complete Broadband Study, Strategy & Design Plan

Include hourly rate schedule for project personnel, including travel, overhead and miscellaneous expenses. In accordance with NCGS 143-64.31, DO NOT INCLUDE Lump Sum or Not-to-Exceed price for services.

SUBMITTAL OF THE PROPOSAL

Proposals may be submitted in an electronic Portable Document Format (PDF) or one original (reproducible and submitted in loose-leaf, letter sized 8.5" x 11" format, with numbered pages) of the completed proposal must be received by the County Manager's Office, as detailed in this RFQ. Faxes will not be accepted. Electronic submissions can be sent via e-mail to County Manager Tim Buck at tim.buck@pamlicocounty.org and Beth Bucksot beth.bucksot@pamlicocounty.org

All proposals, as well as any modifications, received at the County after the hour and date specified above, will not be accepted. Postmarks are not accepted. All proposals will become the property of the County of Pamlico and will not be returned.

The proposal shall be signed by an officer or officers authorized to execute legal documents on behalf of the Proposer and shall contain a statement to the effect that the proposal is a firm offer for a 90-day period.

PROPOSAL ACCEPTANCE

Primary consideration will be given to the general appropriateness of the proposal for the project, the technical competence and creative ability of the consultants (as described in the proposal) and the firm's willingness to work closely with County Staff. The County reserves the right to reject all proposals that are inappropriate or inadequate.

COUNTY REQUIREMENTS

The contract will be awarded only to a reputable Broadband provider. In order to qualify as Reputable, a prospective company must meet the following standards, as they pertain to this Request for Proposals.

- The Company must have adequate technical and financial resources for performance, as well as adequate equipment, or have the ability to obtain and to manage such resources and equipment as required during the performance period of the proposed contract.
- The Company must have the necessary experience, organization, technical qualifications, skills and facilities or have the ability to obtain and to manage them (including any sub-consultant requirements).

- The Company must be able to comply with the proposed or required performance schedule.
- The Company must have a satisfactory record of contractual performance.
- The Company must maintain the auditable records, documents and papers for inspection by authorized County of Pamlico representatives.

Each Company must be able to provide insurance coverage as follows in conformance with the County of Pamlico's requirements:

- General Liability Insurance \$1,000,000
- 2) Automobile Insurance \$1,000,000
- 3) Workers Compensation Insurance \$1,000,000
- 4) Professional Errors and Omissions Insurance \$2,000,000

COUNTY CRITERIA FOR SELECTING A VENDOR

Consultant selection shall be conducted in accordance with NCGS 143-64.31. Statements of Qualification received by the deadline and prepared in accordance with RFQ instructions will be reviewed to determine the scope and level of service considered most advantageous to the County.

The County will select the consultant considered best qualified to provide the desired level of service, with consideration for the long-term interest of the County's efforts based on demonstrated competence and qualifications without regard to fee other than unit price information.

After selection of the best qualified consultant to meet the County's needs, the County shall negotiate a fair and reasonable fee with the consultant for the desired scope and level of service.

Proposals will be reviewed and evaluated by County staff familiar with the Project, in accordance with the following criteria:

- The firm's background and capabilities, including each firm's history and areas of specialization, or particular expertise. 15 POINTS
- The background of the individuals who will do the actual design work and who will work with the County of Pamlico on a regular basis. 5 POINTS
- The background of all consultants on the project team who are proposed to assist in the development of this project. 5 POINTS
- The relevant experience of the lead person for each firm on the project. 5 POINTS
- The firm's expertise with similar projects. 15 POINTS
- The firm's expertise in providing accurate and timely cost estimates. 10 POINTS
- The firm's ability to provide a system design that meets the County's defined needs. 20 POINTS
- The firm's ability to meet the County's schedule. 15 POINTS
- Ability to design a network with feasible technical and financial considerations. 10 POINTS

SELECTION PROCESS

Vendors are invited to schedule a voluntary pre-submittal meeting with County Staff by January 17, 2020. The meetings will provide an opportunity for vendors to ask questions and view County conditions. **All proposals are due by 5 pm March 13, 2020.**

A Committee of County Staff members will review the Proposals and select firms to be interviewed. It is anticipated the same Committee will be present at the interview.

Interviews, if required, will be scheduled. The County Commission will review Contract for Services for approval at its meeting following the selection of a vendor.

TERMS, CONDITIONS AND DISCLAIMERS FOR RFQ

Responses to this RFQ become the exclusive property of the County of Pamlico. All documents submitted in response to this RFQ may be regarded as public records and may be subject to disclosure. No material submitted in response to this RFQ will be returned. Respondents are solely responsible for all expenses associated with responding to this RFQ.

Confidentiality

All submissions are subject to North Carolina Public Records Law. To the extent that respondents desire to submit proprietary information to the County of Pamlico, the County of Pamlico represents that it will use all reasonable efforts to claim available exemptions under the NC Public Records Law (NCPL), and will notify the affected respondent if an NCPL request is received in connection with that proprietary information. The respondent will be given an opportunity to seek court action to prevent release of information. All materials that the respondent believes are proprietary MUST be labeled "CONFIDENTIAL." The County of Pamlico cannot guarantee that its efforts to claim available exemptions will be successful and the County of Pamlico may be required to disclose the respondent's information, even that which is labeled proprietary, privileged and/or confidential.

Incurred Costs

The County of Pamlico will not be liable in any way for any costs incurred by respondents in replying to this RFQ, including, but not limited to, costs associated with preparing the response or participating in any site visits, demonstrations, conferences or oral presentations.

APPENDIX "A"

Additional provider data is available on the links found on the Pamlico County Government Website. To access the data, go to the Pamlico County Government website. Click Departments. click on Economic Development. Drop down menu will allow you to click on **Pamlico County Broadband RFQ** and provide access to the links listed below:

- [2017 Survey Questions](#)
- Survey Responses:
<https://www.surveymonkey.com/results/SM-7CBWYFLW7/>
- [Survey assessment respondent data with ID number](#)
- [Broadband Infrastructure Office North Carolina Department of Information Technology \(State BIO\) PP presentation of results](#)
- [Pamlico County Broadband Survey Response map with additional data](#)
- [Vertical Assets notes from State BIO office](#)
- [Pictures of Vertical Assets](#)
- [Water Towers](#)

APPENDIX B: COVER SHEET

Name of Person, Business or Organization:	
Type of Entity: (e.g. Sole-Proprietorship, Partnership, Corp., Non-Profit, Public Agency)	
Federal Tax ID Number:	
Contact Person - Name	
Contact Person - Address	
Contact Person - Phone Number (s)	
Contact Person - e-mail address	

By signing this *Cover Sheet*, I hereby attest: that I have read and understood all the terms listed in the RFQ and I have read and understood all terms listed in this request.

Signature of Authorized Representative
Representative

Printed Name of Authorized

Date

Printed Title of Authorized Representative