

Board of Commissioners

Pat Prescott, Chairman, Township #1

Christine Mele, Vice Chairman, Township #2

Paul Delamar, At – Large

Ann A. Holton, At-Large

Edward Riggs Jr., Township #3

Carl Ollison, Township #4

Kenny Heath, Township #5



COUNTY OF PAMLICO

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County Manager
Timothy A. Buck

Clerk to the Board
Courtney L. Norfleet

County Attorney
Jimmie B. Hicks, Jr.

Pamlico County, North Carolina

Resolution Adopting and Setting System Fees for FY 2016-2017

BE IT RESOLVED, that the following fees are hereby adopted and set for Fiscal Year 2016-2017:

BUILDING INSPECTION FEE SCHEDULE

Permit Type	Residential	Commercial
Building	\$40.00 + .12 Sq. Ft.	\$.16 Sq. Ft.
Insulation	\$40.00 + .04 Sq. Ft.	\$.06 Sq. Ft.
Electrical	\$ 40.00 + .06 Sq. Ft. Temporary Electric Pole \$50.00 Electric to Pier \$40.00 Electric LPP \$40.00 Electric Service Change or New Electrical Installation to existing structures: 60 to 100 amp \$50.00 200 amp \$75.00 400 amp \$100.00 500 amp \$100.00	\$.10 Sq. Ft.
Plumbing	\$40.00 + .06 Sq. Ft.	\$40.00 +.08 Sq. Ft.

Mechanical	\$40.00 + .06 Sq. Ft.	\$40.00 + .08 Sq. Ft.
Single Wide Mobile Home	Development Permit \$10.00 Set-Up (Building) \$25.00 Electrical \$30.00 Mechanical \$30.00 Plumbing \$30.00 FEMA Fee <u>\$25.00</u> Total \$150.00	
Double Wide Mobile Home	Development Permit \$10.00 Set-up (Building) \$50.00 Electrical \$30.00 Mechanical \$30.00 Plumbing \$30.00 FEMA Fee <u>\$25.00</u> Total \$175.00	
Construction Trailers	Temporary \$60.00 Electrical <u>\$40.00</u> Total \$100.00	
Permits Required	Charge	
CAMA Minor Permits	\$100.00	
Bulkhead/Jetty	\$40.00 +.65 Lineal Ft	
Piers, Walkways over Marsh, Boatlifts, Boat Ramps	\$40.00 +.10 Sq. Ft.	
Signs	32 sq. ft. \$50.00 Electric to signs \$40.00	
Storage Tanks	Above or below \$40.00	
Phone Booths	Including Electric \$40.00	

Gas Dispensers	\$40.00	
In Ground Swimming Pool	Electric \$50.00	
Minimum Permit Fee for any Permit	\$40.00	
Re-Inspection Fee	\$40.00	
Fire Inspection Fee	\$40.00	
Institutional/Educational/Mercantile Fire Inspection III	\$75.00	
Solar Panels	\$400.00 plus \$5.00 per panel for the first 200 panels and \$1.00 per panel for each panel over 200	

PLANNING BOARD

Planning Board	New subdivisions - \$50.00 Per Lot
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PARKS AND RECREATION DEPARTMENT

Program	Fee	Team	Monthly	Seasonal	Season
Girls Volleyball	\$30.00			Yes	Fall
Youth Soccer	\$30.00			Yes	Fall
Basketball	\$35.00			Yes	Fall/Winter
Adult Basketball (with Trophies)	\$450.00	Yes		Yes	Spring
Adult Basketball (w/o Trophies)	\$350.00	Yes		Yes	Spring Summer
Co-Ed Softball	\$350.00	Yes		Yes	Spring Summer
Hershey Track & Field	Free			Yes	Summer
Adult Women Volleyball	\$200.00			No	Fall

PAMLICO COUNTY TAX OFFICE

Copies	\$.25 (8.5 x 11 & 11x17)
Faxes	\$1.00 per page
Map Copies	
Color Map Copies	\$1.00
Personal Property Print Outs	\$25.00

ENVIRONMENTAL HEALTH FEES

Description	Charge
Lead Investigation for confirmed case	No Charge
On-Site Waste	
Water Improvement Permits	
Residential/Single Family Duplex	
New Permits (up to two acres)	\$ 200.00
Existing Systems	\$ 150.00
Repairs	No Charge
Redesign (1 visit)	\$200.00
Flow addition (2 visits)	\$200.00
Commercial/Multi-Family	
Existing	\$300.00
Repairs	No Charge
Redesign	\$300.00
Flow Addition	\$300.00
(New)	
Up to 1000 GPD	\$300.00
1000-2999 GPD	\$600.00
Over 3000 GPD	\$600.00
(NCDENR must approve)	
Non-Profit Organization up to 3000 GPD	\$150.00
Non-Profit Organization over 3000 GPD	\$100.00
(NCDENR must approve)	
Revisit Fee	\$50.00
Authorization to Construct Residential/Commercial **	
Conventional (1 visit)	\$100.00
(Includes polystyrene and chambered)	
Shallow (1 visit)	\$100.00
Description	Charge

(Includes polystyrene and chambered) Mound (3 visits)	\$150.00
LPP (2 visits)	\$200.00
LPP and Mound (3 visits)	\$200.00
Pressure Manifold (2 visits)	\$150.00
Pressure Manifold Mound (3 visits)	\$200.00
Maintenance entity operational permit (1 visit)	\$80.00
** Repeat visit after initial denial for installer	State Certified
Installation Inspection	\$100.00
Annual Septic Tank Installer (will include an annual class for installers)	No Longer Performed
Swimming Pools (Public)	
Annual Operations Permit Fee	\$125.00
Additional Visits	\$75.00
Plan Review	\$175.00
Tattoo Parlors (by appointment)	
Permit (initial and annual)	\$200.00
Per Artist	\$100.00
Wells (per ordinance)	
New Well testing	\$100.00
Site Approval (1 visit)/Installation (2 visits)	\$200.00
Closure / Abandonment/ Irrigation	\$100.00
Additional Visits	\$50.00
Water Samples	
Bacteria	\$50.00
Inorganic	\$50.00
Pesticide	\$70.00
Volatile Organic	\$70.00
Petroleum	\$80.00
Medically Indicated	No Charge
Food and Lodging	
Plan Review and Application Fee	\$200.00

HEALTH DEPARTMENT

Patient Care	Medicaid rate plus 25%, Sliding Fee based on Income
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SENIOR SERVICES FEES

Description	Fees
Security Deposit for all who use building	\$100.00
Private, Non-Profit Organizations/Agencies comprised primarily of older adults	No Fee
Private for Profit Entities(must be sponsored by a county department)	\$15.00 per hour
Class Reunions and Family Reunions (requests must be made by a senior citizen)	\$150.00 at discretion of Director
Birthdays, Weddings and Anniversaries honoring a senior citizen	\$100.00

REGISTER OF DEEDS

Notarial Acts	\$5.00 each signature
Birth Certificate – certified copy	\$10.00
Birth Certificate registration one year or more after birth	Birth to be registered in another County - \$10.00 Papers prepared and registered in same county, with one certified copy - \$20.00 Papers prepared in another County, with one certified copy - \$10.00
Birth Record Amendment	\$10.00
Copies	\$.25 \$.50 \$3.00 \$4.00
Certified for which no other provisions is made	\$5.00 first page, \$2.00 each additional
Uncertified	Reasonable Amount
Comparison of Copy for Certification	\$5.00
Death Certificate – certified copy	\$10.00
Death Record – amendment	\$10.00
Instruments in General	\$26.00 up to first 15 pages, \$4.00 each additional page
Multiple Instruments	\$10.00 each additional instrument
Additional Indexing of names over 20	\$2.00 each additional name
Legitimation	\$10.00

For preparation of documents (does not include a certified copy)	\$10.00 to County \$24.00 to NC Vital Records \$15.00 to NC Vital Records for expedited service
Instruments except deeds of trust and mortgages	\$26.00 (1 st 15 pages); \$4 each additional page
Recording the first page up to 15 pages of Deeds of Trust and mortgages	\$56.00 (1 st 15 pages); \$4 each additional page
Maps and Plats	Issuing Certified Copy - \$5.00 Recording each original or revised copy \$21.00
Marriage License	Correcting Name with One Certified Copy - \$10.00 Issuing Certified Copy - \$10.00 Issuing Delayed Certificate, with one Certified Copy - \$20.00 Issuing License - \$60.00
Non-Standard Document Fee	\$25.00 in addition to all other fees
Notary Public Qualification	\$10.00
Right-of-way plans	\$21.00 first page, \$5.00 each additional page
Uniform Commercial Code Fees – Standard and Non Standard Forms	If communicated in writing
Initial Financing Statement, correction statements, and all amendments, including terminations:	One Page or Two Pages - \$38.00 Three to Ten Pages - \$45.00 Over Ten Pages - \$45.00 plus \$2.00 per page over ten All Electronically Filed Statements - \$38.00 per document regardless of pages Termination Filed Concurrently with In Lieu Of Statement - \$38.00 for both Request for Information - \$38.00 Copies - \$2.00 each page

G.S. 165-11 provides that no fees may be charged for records furnished pursuant to a request by the Department of Military and Veterans Affairs in assisting persons to obtain any veterans benefits. G.S. 161-19(a) (1a) prohibits charging any fee for recording a record of satisfaction in connection with the cancellation of a deed of trust. Normal charge is \$10.00

WATER DEPARTMENT

Water Usage Rate	<p>\$4.50/1,000 gallons (2 inch meters and less)</p> <p>\$6.51/1,000 gallons (3 inch meters and up)</p>
Fixed Facility Fee	<p>Flat Rate Monthly Charge for $\frac{3}{4}$ inch meter - \$15.00</p> <p>Flat Rate Monthly Charge for 1 inch meter- \$15.00</p> <p>Flat Rate Monthly Charge for 2 inch Meter or greater- \$40.00</p>
Capital Reserve Fees	<p>$\frac{3}{4}$ inch and 1 inch Meters</p> <p>\$500 each service for 1-8 services (360-7200 gpd)</p> <p>\$ 1,500 each service for 9-20</p> <p>\$2,500 each service for 21-250 services (7201-90,000 gpd)</p> <p>\$3,500 each service for 251 and greater services (90,001 and greater gpd)</p> <p>2 inch meter - \$ 10,425</p> <p>3 inch meter - \$ 20,850</p> <p>4 inch meter - \$ 50,040</p> <p>6 inch meter - \$ 91,740</p> <p>8 inch meter - \$ 145,950</p>
Tap on Fees	<p>$\frac{3}{4}$ inch meter - \$ 700</p> <p>1" meter - \$ 870</p> <p>2" meter - \$ 1,200</p> <p>3" or greater – Cost plus 20%</p>
Meter Charge	<p>$\frac{3}{4}$" \$215.00</p> <p>1" \$260.00</p> <p>2" \$ 750.00</p> <p>3" or greater – current cost</p>
Returned Check or Draft	\$25.00
Special Reading at customer request	\$25.00
Deposit (non-owner)	\$75.00
Account Activation Fee	\$25.00
Reconnect Fee (non-payment)	\$25.00, additional \$25.00 if after

Service Fee	5:00 pm
Meter Tampering	Triple the amount of losses/damages or \$500.00 whichever is greater
Broken Lock Fee	Current cost
Broken Angle Stop	Current cost

BOARD OF ELECTIONS

Voter List, Full (diskette, cd)	\$25.00
Voter List, Partial (diskette, cd)	Prorated
Copy	\$0.25 per sheet
Label, Avery 5160	\$0.25 per sheet
Notice of Candidacy Filing Fee	
Board of Education	\$5.00
Soil and Water Conservation	\$5.00
Municipal Board Member and Mayor	\$5.00
County Commissioner	1% of Annual Salary
Sheriff	1% of Annual Salary
Clerk of Court	1% of Annual Salary
Register of Deeds	1% of Annual Salary
All State and Federal Offices	Reference NCGS 163-107

BE IT FURTHER RESOLVED, that the Budget Officer and Finance Officer are hereby authorized and directed to take action necessary to accomplish the intent and purpose of this Resolution.

Chairman

Clerk to the Board