

Board of Commissioners

Chairman
Pat Prescott
Township #1

Vice-Chairman
Paul Delamar
At Large

Doug Brinson
At Large

Candy Bohmert
Township #2

Edward Riggs Jr.
Township #3

Carl Ollison
Township #4

Missy Baskervill
Township #5



COUNTY OF PAMLICO

POST OFFICE BOX 776
BAYBORO, NORTH CAROLINA
28515
(252) 745-3133 / 745-5195
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County Manager
Timothy A. Buck

Clerk to the Board
Courtney L. Norfleet

County Attorney
David B. Baxter, Jr.

Pamlico County, North Carolina

Resolution Adopting and Setting System Fees for FY 2020-2021

BE IT RESOLVED, that the following fees are hereby adopted and set for Fiscal Year 2020-2021:

BUILDING INSPECTIONS FEE SCHEDULE

Permit Type	Residential	Commercial
FEMA Development Fee	\$25.00	
Building	\$40.00 + \$0.12 Sq. Ft.	\$40.00 + \$0.16 Sq. Ft.
Insulation	\$40.00 + \$0.04 Sq. Ft.	\$40.00 + \$0.06 Sq. Ft.

Electrical	\$ 40.00 + \$0.06 Sq. Ft. Camper \$50.00 Temporary Electric Pole 50.00 Electric to Pier \$40.00 Electric LPP \$40.00 Electrical Reconnection Fee \$40.00 Electric Service Change or New Electrical Installation to existing structures: 60 to 100 amp \$50.00 200 amp \$75.00 400 amp \$100.00 \$40.00 per 100 amp over 400 amp	\$40.00 + \$0.10 Sq. Ft.
Plumbing	\$40.00 + \$0.06 Sq. Ft.	\$40.00 + \$0.08 Sq. Ft.
Mechanical	\$40.00 + \$0.06 Sq. Ft.	\$40.00 + \$0.08 Sq. Ft.
Single Wide Mobile Home	Development Permit \$10.00 Set-Up (Building) \$25.00 Electrical \$30.00 Mechanical \$30.00 Plumbing \$30.00 FEMA Fee \$25.00 Total \$150.00	
Double Wide Mobile Home	Development Permit \$10.00 Set-up (Building) \$50.00 Electrical \$30.00 Mechanical \$30.00 Plumbing \$30.00 FEMA Fee \$25.00 Total \$175.00	
Construction Trailers	Temporary \$60.00 Electrical \$40.00 Total \$100.00	
Modular Homes & Elevation	General Contractor \$10.00 FEMA \$25.00 Building \$40.00 + \$0.12 Sq. Ft. Plumbing \$60.00 Mechanical \$60.00 Insulation \$60.00 Electrical \$100.00	

Permits Required	Charge
CAMA Minor Permits	\$100.00
Bulkhead/Jetty	\$40.00 + \$0.65 Lineal Ft
Piers, Walkways over Marsh, Boatlifts, Boat Ramps	\$40.00 + \$0.10 Sq. Ft.
Signs	32 sq. ft. \$50.00 Electric to signs \$40.00
Storage Tanks	Above or below \$40.00
Gas Dispensers	\$50.00
In Ground Swimming Pool	Electric \$40.00
Minimum Permit Fee for any Permit	\$40.00
Re-Inspection Fee	\$40.00
Fire Inspection Fee	\$40.00
Institutional/Educational/Mercantile Fire Inspection III	\$75.00
Solar Panels	Commercial: \$150.00 minimum + \$5.00 per panel for 1 st 200 panels and \$2.50 per panel after Residential: \$40.00 minimum + \$3.00 per panel

PLANNING BOARD

Planning Board	New subdivisions - \$50.00 Per Lot
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PARKS AND RECREATION DEPARTMENT

Program	Fee	Team	Monthly	Seasonal	Season
Girls Volleyball	\$30.00			Yes	Fall
Youth Soccer	\$30.00			Yes	Fall
Basketball	\$35.00			Yes	Fall/Winter
Adult Basketball (with Trophies)	\$450.00	Yes		Yes	Spring
Adult Basketball (w/o Trophies)	\$350.00	Yes		Yes	Spring Summer
Co-Ed Softball	\$350.00	Yes		Yes	Spring Summer
Hershey Track & Field	Free			Yes	Summer
Adult Women Volleyball	\$200.00			No	Fall

PAMLICO COUNTY TAX OFFICE

Copies	\$.25 (8.5 x 11 & 11x17)
Faxes	\$1.00 per page
Map Copies Color Map Copies \$1.00	
Personal Property Print Outs \$25.00	

ENVIRONMENTAL HEALTH FEES

<u>Description</u>	<u>FEES</u>
<u>On-Site Waste Water</u>	
A. Improvement Permits	
Residential/Single Family Duplex	
New permits (up to 2 acres per lot).....	\$200.00
Existing system (1 visit).....	\$150.00
Repairs.....	No Charge
Redesign (1 visit).....	\$200.00
Flow addition (2 visits).....	\$200.00
Commercial/Multi-Family	
Existing.....	\$300.00
Repairs.....	No Charge
Redesign.....	\$300.00
Flow Addition.....	\$300.00
NEW	
Up to 1000 GPD.....	\$300.00
1000-2999 GPD.....	\$600.00
Over 3000 GPD.....	\$600.00
NCDENR MUST APPROVE:	
Non-Profit Organization up to 3,000 GPD.....	\$150.00
Non-Profit Organization over 3,000 GPD.....	\$100.00
*Revisit Fee.....	\$50.00
B. Authorization to Construct and Final Inspection for Operational Permit	
(Residential/Commercial)	
Conventional (1 visit)..... (Includes polystyrene and chambered)	\$200.00
Shallow (1 visit)..... (Includes polystyrene and chambered mound)	\$200.00
Mound (3 visits).....	\$250.00
LPP (2 visits).....	\$300.00
LPP and Mound (3 visits).....	\$300.00
Pressure Manifold (2 visits).....	\$250.00

Pressure Manifold Mound (3 visits).....	\$300.00
Maintenance entity operational permit (1 visit).....	\$80.00
*Repeat visit after initial denial for installer.....	\$50.00

Wells – Drinking and/or Irrigation

Per Ordinance

Site Approval/Installation (2 visits).....	\$200.00
Closure/Abandonment/Irrigation.....	\$100.00
Additional Visits.....	50.00

Water Samples

New Well Samples.....	\$100.00
Bacteria.....	\$50.00
Inorganic.....	\$50.00
Pesticide.....	\$70.00
Volatile Organic.....	\$70.00
Petroleum.....	\$80.00
Medically Indicated.....	No Charge

Other Services

Swimming Pools (Public)

Annual Operations Permit Fee.....	\$125.00
Additional Visits.....	\$75.00
Plan Review.....	\$175.00

Tattoo Parlors (by appointment)

Per Artist (annually).....	\$200.00
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Food and Lodging

Plan Review and Application Fee.....	\$200.00
Temporary Food Establishments.....	\$75.00
Limited Food Service Establishment.....	\$75.00

HEALTH DEPARTMENT

Patient Care	Medicaid rate plus 25%, Clinic Fee based off Medicaid Cost Settlement reports plus cost recover as needed
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SENIOR SERVICES FEES

Description	Fees
Security Deposit for all who use building	\$100.00 at discretion of Director
Private, Non-Profit Organizations/Agencies comprised primarily of older adults	No Fee at discretion of Director
Private for-Profit Entities (must be sponsored by a county department)	\$15.00 per hour at discretion of Director
Class Reunions and Family Reunions (requests must be made by a senior citizen)	\$150.00 at discretion of Director
Birthdays, Weddings and Anniversaries honoring a senior citizen	\$100.00 at discretion of Director

REGISTER OF DEEDS

Birth Certificate – certified copy	\$10.00
Birth Certificate registration one year or more after birth	Birth to be registered in another County - \$10.00 Papers prepared and registered in same county, with one certified copy - \$20.00 Papers prepared in another County, with one certified copy - \$10.00
Birth Record Amendment	\$10.00
Copies	\$.25 \$.50 \$3.00 \$4.00
Certified for which no other provision is made	\$5.00 first page, \$2.00 each additional
Uncertified Copies	8 1/2 x 11 \$0.25 11 x 17 \$0.50 18 x 24 \$3.00
Comparison of Copy for Certification	\$5.00
Death Certificate – certified copy	\$10.00
Death Record – amendment	\$10.00
Instruments in General	\$26.00 up to first 15 pages, \$4.00 each additional page
Multiple Instruments	\$10.00 each additional instrument
Additional Indexing of names over 20	\$2.00 each additional name
Legitimation	\$10.00

For preparation of documents (does not include a certified copy)	\$10.00 to County \$24.00 to NC Vital Records \$15.00 to NC Vital Records for expedited service
Instruments except deeds of trust and mortgages	\$26.00 (1 st 15 pages); \$4 each additional page
Recording the first page up to 35 pages of Deeds of Trust and mortgages	\$64.00 (1 st 35 pages); \$4 each additional page
Maps and Plats	Issuing Certified Copy - \$5.00 Recording each original or revised copy \$21.00
Marriage License	Correcting Name with One Certified Copy - \$10.00 Issuing Certified Copy - \$10.00 Issuing Delayed Certificate, with one Certified Copy - \$20.00 Issuing License - \$60.00
Beer (County) License	On Premise – \$25.00 Off Premise – \$5.00
Wine (County) License	On/Off Premise – \$25.00
Non-Standard Document Fee	\$25.00 in addition to all other fees
Notary Public Oath	\$10.00
Right-of-way plans	\$21.00 first page, \$5.00 each additional page
Uniform Commercial Code Fees – Standard and Non Standard Forms	If communicated in writing
Initial Financing Statement, correction statements, and all amendments, including terminations:	One Page or Two Pages - \$38.00 Three to Ten Pages - \$45.00 Over Ten Pages - \$45.00 plus \$2.00 per page over ten All Electronically Filed Statements - \$38.00 per document regardless of pages Termination Filed Concurrently with In Lieu Of Statement - \$38.00 for both Request for Information - \$38.00 Copies - \$2.00 each page

N.C.G.S. §165-11 provides that no fees may be charged for records furnished pursuant to a request by the Department of Military and Veterans Affairs in assisting persons to obtain any veterans benefits. N.C.G.S. §161-19(a)(1a) prohibits charging any fee for recording a record of satisfaction in connection with the cancellation of a deed of trust. Normal charge is \$10.00

WATER DEPARTMENT

Water Usage Rate	<p>\$4.75/1,000 gallons (2 inch meters and less)</p> <p>\$6.76/1,000 gallons (3 inch meters and up)</p>
Fixed Facility Fee	<p>Flat Rate Monthly Charge for ¾ inch meter - \$16.00</p> <p>Flat Rate Monthly Charge for 1 inch meter- \$16.00</p> <p>Flat Rate Monthly Charge for 2 inch Meter - \$41.00</p> <p>Flat Rate Monthly Charge for 3 inch Meter - \$119.50</p> <p>Flat Rate Monthly Charge for 4 inch Meter - \$189.50</p> <p>Flat Rate Monthly Charge for 6 inch Meter - \$359.50</p> <p>Flat Rate Monthly Charge for 8 inch Meter - \$559.50</p>
Tap on Fees	<p>¾ inch meter - \$1,360</p> <p>1" meter - \$1,525</p> <p>2" meter - \$7,500</p> <p>3" or greater – Cost plus 20%</p>
Meter Charge	<p>¾" \$215.00</p> <p>1" \$260.00</p> <p>2" \$ 750.00</p> <p>3" or greater – current cost</p>
Returned Check or Draft	\$25.00
Special Reading at customer request	\$25.00
Deposit (non-owner)	\$75.00
Account Activation Fee	\$25.00
Reconnect Fee	<p>After 4:00 p.m., After Hours Fee is charged</p> <p style="text-align: right;">\$25.00</p>
Meter Tampering	Per NCGS §14-151(e)
Broken Lock Fee	Current cost
Broken Angle Stop	Current cost
After Hours Fee	\$25.00
Service Fee	\$25.00
Hydrant Meter Deposit	\$500.00
Hydrant Meter Usage Rate – Limit 90 days	<p>\$175.00 for <20,000 gallons</p> <p>\$6.76 per gallon thereafter</p>

BOARD OF ELECTIONS

Voter List, Full (diskette, cd)	\$25.00
Voter List, Partial (diskette, cd)	Prorated
Copy	\$0.25 per sheet
Label, Avery 5160	\$0.25 per sheet
Notice of Candidacy Filing Fee	
Board of Education	\$5.00
Soil and Water Conservation	\$5.00
Municipal Board Member and Mayor	\$5.00
County Commissioner	1% of Annual Salary
Sheriff	1% of Annual Salary
Clerk of Court	1% of Annual Salary
Register of Deeds	1% of Annual Salary
All State and Federal Offices	Reference NCGS §163-107

BE IT FURTHER RESOLVED, that the Budget Officer and Finance Officer are hereby authorized and directed to take action necessary to accomplish the intent and purpose of this Resolution.



 Chairman



 Clerk to the Board