



Pamlico County Health Department

203 North Street

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Health Director: Melanie Campen

Public swimming pools are subject to State and Local Rules and Regulations. Each year, public swimming pools must renew their permits to operate and be inspected by Environmental Health staff. Information and resources regarding local and state public swimming pool requirements are available at <https://ehs.dph.ncdhhs.gov/faf/pti/pools.htm>

A separate application must be filled out for each pool or spa:

- The cost of the permit and subsequent inspection is \$125.00 for a seasonal compliance visit. This represents a onetime compliance inspection for the purpose of permitting.
- Year-round pools require a minimum of two compliance inspections per year and must pay a fee of \$250.00 per pool or spa.

If your pool is out of compliance at that time of the inspection and cannot be permitted, a revisit fee of \$75.00 must be paid prior to any other compliance inspection to be done. If you operate a year-round pool, your permit expires one year after the date of issuance. Please apply for a new permit a minimum of the 30 days prior to the expiration. All checks can be made payable to the Pamlico County Health Department (PCHD)

All applicable sections of the form must be completed and specification sheets for pump and drain covers must be provided yearly with application per Rules Governing Public Swimming Pools 15A NCAC 18A.2500. The application will not be processed without the necessary pump curves and manufacturer cut sheets for all information listed on this form. Also a copy of the Pool Operator's Certificate must accompany the application. Missing or incomplete information will result in DISAPPROVAL of the submission and denial/suspension of permit.

Please return your application to the Pamlico County Health Department as soon as possible so that it may be reviewed, and appointment scheduled.

If you have any questions, feel free to contact our office at (252) 745-5634.